



AGENDA REPORT SUMMARY

Meeting Date: October 24, 2023

Subject: Contract Award: Annual Street Sweeping Services; consider finding the Council's action exempt from review under CEQA pursuant to CEQA Guidelines Section 15301, and finding that none of the circumstances in CEQA Guidelines Section 15300.2 applies

Prepared by: Michael A. Ramon, Maintenance Supervisor
Reviewed by: Aida Fairman, Public Works Director
Approved by: Gabriel Engeland, City Manager

Attachment:
A. Resolution 2023-XXX

Initiated by:
Staff

Previous Council Consideration:
June 14, 2016

Fiscal Impact:
Street sweeping services are budgeted in the Solid Waste Fund. There are sufficient funds budgeted for this agreement.

- Breakdown of funds to be used:
 - o \$194,989.10 Solid Waste (9410-5280)
- Amount already included in the approved budget: Y
- Amount above budget requested: 0

Environmental Review:
The Annual Street Sweeping (Project) is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15061(b)(3) (Common

City Manager

GE

Reviewed By:

City Attorney

JH

Finance Director

JD



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Sense Exemption) and 15301(c) (Existing Facilities) in that the Project consists of the operation, maintenance, and repair of existing public facilities and is not anticipated to have any significant adverse impact upon the existing environment and will not significantly alter or expand existing facilities. In addition, none of the exceptions set forth in CEQA Guidelines Section 15300.2 to the availability of the foregoing categorical exemptions applies to this project.

Summary:

- The City's current street sweeping contract was advertised for proposals in 2016, and work has been performed on a month-to-month basis following the expiration of the contract.
- The City advertised a request for proposals for annual street sweeping services on Wednesday, August 9, 2023, and received three proposals on Thursday, August 31, 2023.

Staff Recommendation:

Award a contractor service agreement for Annual Street Sweeping Services to Clean Sweep Services, Inc. in the amount of \$194,989.10; authorize the City Manager to execute a contract on behalf of the City; and authorize the City Manager to execute agreements for four (4) additional years



Subject: Contract Award: Street Sweeping Services

Purpose

Award a contractor service agreement for Annual Street Sweeping Services to Clean Sweep Services, Inc.

Background

Street sweeping is an effective trash control measure that significantly reduces the trash on the streets. In addition, street sweeping reduces sediments that may contain pollutants such as heavy metals, which can have water quality impacts when washed down into storm drains. Street Sweeping is a required maintenance operation under the City’s stormwater municipal regional permit.

Street sweeping is currently managed via monthly residential street sweeping of ten (10) residential routes on a monthly basis, seven (7) commercial routes on a weekly basis, two (2) commercial routes on an annual basis, and on-call support for special and emergency street sweeping.

Discussion/Analysis

The City’s current street sweeping contract was awarded in 2016, and work has been performed on a month-to-month basis following the contract's expiration. The City advertised a request for proposals for annual street sweeping services on Wednesday, August 9, 2023, and received three proposals on Thursday, August 31, 2023. Following a review of the proposals, the City recommends awarding Clean Sweep Services, Inc. a one-year contract in the amount of \$194,989.10, renewable for four (4) additional years.

No safety violations for Clean Sweep Services, Inc. are listed in the Federal Government’s Occupational Safety and Health Administration (OSHA) database. The company currently provides street sweeping services to the City of Brisbane and has completed a contract with the Town of Hillsborough. The Town of Hillsborough typically contracts heavy leaf sweeping in the fall. Clean Sweep Services, Inc. supports large construction job sites. Devcon Construction is a regular customer. Reference checks reported that Clean Sweep Services, Inc. is quick to respond to special requests and thorough in the services provided.



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Recommendation

Award a contractor service agreement for Annual Street Sweeping Services to Clean Sweep Services, Inc. in the amount of \$194,989.10; authorize the City Manager to execute a contract on behalf of the City; and authorize the City Manager to execute agreements for four (4) additional years