

**YOUR NAME**

562 university Ave Los Altos California | Laurened1027@gmail.com

**October 24<sup>th</sup> 2022**

Recipient

**To whom it may concernRecipient:**

I have completed community outreach to the following addresses:

- 546 University Avenue
- 570 University Terrace
- 580 University Terrace
- 590 University Terrace
- 600 University Terrace
- 608 University Terrace

I received responses from 546 university Ave, our next door neighbors the Wilson's, and 570 university terrace, Adam Weissman and Tabitha Jordan, the neighbors directly behind us. The addresses 600 and 608 University Terrace are owned by the Carleton's and my understanding is that they do not regularly reside in those addresses. They did not respond to my emails. The addresses 580 and 590 University Terrace are owned by the Louie's and they did not respond to my e-mail but I did send them my plans and they verbally confirmed with me that they did review them.

Sincerely,

**Your Name**



Janet Wilson

Add keywords

Advanced



Back

Restore to Inbox

Move

Delete

Spam



• Re: city permit review for deck plans

Yahoo/Archive



• **DAVID JANET WILSON** <ja\_wilson@comcast.net>

To: Lauren Edwards



Fri, Aug 26 at 6:15 PM



Dear Lauren,

I have no objections or problem with your new (remodeled) deck. I think it will actually be a benefit to us and look forward to seeing it finished, with all of you enjoying it.

Regards,

Janet Wilson  
546 University Ave.

Show original message



[Reply](#), [Reply All](#) or [Forward](#)

Send



August 26, 2022

Subject: Variance Application/Neighbor Outreach

Edwards/Ramsay Residence

Project number SC22-0019

562 University Avenue

Los Altos, CA 94022

To whom it may concern:

We are the back neighbors of 562 University Avenue, Los Altos. We discussed the plans and were provided copies of the architectural plan via email for the new deck and shade structure, and do not have any concerns about the current plans.

Sincerely,

A handwritten signature in black ink, appearing to read "Adam Weissman" followed by a long horizontal line.

Adam Weissman and Tabitha Jordan

570 University Terrace

Los Altos, CA 94022

(802)222-0028

## Sean Gallegos

---

**From:** Lauren Edwards <laurened1027@gmail.com>  
**Sent:** Wednesday, October 26, 2022 4:44 PM  
**To:** Sean Gallegos  
**Subject:** Fwd: Fw: deck plans/city permitting process

Please see proof of outreach to the Louie's 580/590 university terrace on August 28th.  
Thank you

----- Forwarded message -----

**From:** Lauren Edwards <[laurenmedwards@yahoo.com](mailto:laurenmedwards@yahoo.com)>  
**Date:** Wed, Oct 26, 2022 at 1:34 PM  
**Subject:** Fw: deck plans/city permitting process  
**To:** Lauren Edwards <[laurened1027@gmail.com](mailto:laurened1027@gmail.com)>

On Sun, Aug 28, 2022 at 10:05 AM Lauren Edwards <[laurenmedwards@yahoo.com](mailto:laurenmedwards@yahoo.com)> wrote:

Hi Annamarie!

I hope you are well!

I didn't realize that you had both addresses, 580 and 590 University Terrace, which Janet let me know. Because our deck is being extended by 6 feet from the original deck we are being asked to go through a very thorough process with city planning called a Variance Process. In that process they ask that we document outreach to certain neighbors in case there are any concerns about our plans. Essentially, our deck will be extended by 6 feet toward the grass and we are putting a 9 foot shade structure on top of it (shorter than the house). I may imagine that you cannot see our deck or house from your address and if you cannot, you wouldn't see this either, but wanted to be sure to provide you the plans and if you had any questions happy to chat about it anytime.

If you review the plans and do not have any concerns, I would really appreciate it if you could reply to this email letting us know that. We are able to submit email outreaches to the city.

Thanks so much for taking the time to review this!  
Lauren

## Sean Gallegos

---

**From:** Lauren Edwards <laurened1027@gmail.com>  
**Sent:** Wednesday, October 26, 2022 4:42 PM  
**To:** Sean Gallegos  
**Subject:** Fwd: Fw: new deck plans, city permitting outreach from your neighbors at 562 University  
**Attachments:** SCC22-0019 Lands\_Edwards\_Variance\_8-23-22.pdf

Hi Sean,  
Please see proof of outreach to Carletons 600/608 university terrace on August 28

----- Forwarded message -----

**From:** Lauren Edwards <[laurenmedwards@yahoo.com](mailto:laurenmedwards@yahoo.com)>  
**Date:** Wed, Oct 26, 2022 at 1:35 PM  
**Subject:** Fw: new deck plans, city permitting outreach from your neighbors at 562 University  
**To:** Lauren Edwards <[laurened1027@gmail.com](mailto:laurened1027@gmail.com)>

----- Forwarded Message -----

**From:** Lauren Edwards <[laurenmedwards@yahoo.com](mailto:laurenmedwards@yahoo.com)>  
**To:** [ninicarleton@gmail.com](mailto:ninicarleton@gmail.com) <[ninicarleton@gmail.com](mailto:ninicarleton@gmail.com)>; [wcarleton1018@gmail.com](mailto:wcarleton1018@gmail.com) <[wcarleton1018@gmail.com](mailto:wcarleton1018@gmail.com)>  
**Sent:** Sunday, August 28, 2022, 10:09:45 AM PDT  
**Subject:** new deck plans, city permitting outreach from your neighbors at 562 University

Hi Sharon and Will,  
I hope you don't mind me emailing you - Janet Wilson provided me with your email addresses. She also let me know that your property extends two addresses, 600 and 608 University Terrace, both addresses the city asked us to outreach to.

Because our deck is being extended by 6 feet from the original deck we are being asked to go through a very thorough process with city planning called a Variance Process. In that process they ask that we document outreach to certain neighbors in case there are any concerns about our plans. Essentially, our deck will be extended by 6 feet toward the grass and we are putting a 9 foot shade structure on top of it (shorter than the house).

If you have any concerns about these plans I am very happy to discuss with you anytime.

If you review the plans and do not have any concerns, I would really appreciate it if you could reply to this email letting us know that. We are able to submit email outreaches to the city.

Thanks so much for taking the time to review this!  
Lauren