



AGENDA REPORT SUMMARY

Meeting Date: September 12, 2023

Subject: Construction Contract Award: On-Call Sanitary Sewer Spot Repairs and CCTV Inspection Services FY 2023-2024

Prepared by: Grant Gabler, Sewer Maintenance Supervisor

Reviewed by: Aida Fairman, Public Works Director

Approved by: Gabriel Engeland, City Manager

Attachments:

1. Bid Summary for On-Call Sanitary Spot Repairs and CCTV Inspection Services
FY 2023-2024

A. Resolution No. 2023-____

Initiated by:

Staff

Previous Council Consideration:

None

Fiscal Impact:

The lowest responsible bid was \$107,700. However, repairs will be done on an as needed basis and per the contract will have a not-to-exceed cost of \$100,000, as budgeted in FY 2023/24 budget.

- Breakdown of funds to be used:
 - o \$100,000 from the Sewer Fund account 8210-5280, per the approved sewer maintenance budget
- Amount already included in the approved budget: Y
- Amount above budget requested: 0

Environmental Review:

The On-Call Sanitary Sewer Spot Repairs and CCTV Inspections project (Project) is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15061(b)(3) (Common Sense Exemption) and 15301(c) (Existing Facilities) in that the Project consists of the operation, maintenance, and repair of existing public facilities and is not anticipated to have any significant adverse impact upon the existing environment and will not significantly alter or expand existing facilities. In addition, none of the exceptions set

City Manager

GE

Reviewed By:

City Attorney

JH

Finance Director

JD



Subject: Construction Contract: On-Call Sanitary Sewer Spot Repairs and CCTV Inspection Services FY 2023-2024

forth in CEQA Guidelines Section 15300.2 to the availability of the foregoing categorical exemptions applies to this project.

Summary:

The project includes on-call repairs to the City’s sanitary sewer system on an as-needed basis as well as Closed Circuit Television (CCTV) inspection of various size sanitary sewer pipes

Staff Recommendation:

Authorize the City Manager to execute a not-to-exceed contract with C2R Engineering, Inc., in the amount of \$100,000 to provide on-call sanitary sewer spot repairs and CCTV inspection services

Purpose

Execute a not-to-exceed contract with C2R Engineering, Inc., in the amount of \$100,000 to provide on-call sanitary sewer spot repairs and CCTV inspection services

Background

The Sewer Division of the City’s Public Works Department maintains a long list of sewer system deficiencies that require spot repairs. In order to make progress on those repairs and plan for emergency repairs, the City requested bids for On-Call Sanitary Sewer Spot Repairs and CCTV Inspection Services on an annual basis.

Discussion/Analysis

On July 18, 2023, the City opened three bids for the On-Call Sanitary Sewer Spot Repairs and CCTV Inspection Services. The bid results are included in Attachment 1.

Smelly Mels Plumbing, Inc. (SMP) was the lowest apparent bidder. However, SMP was found non-responsive since SMP submitted a bid that did not meet the minimum bid requirements. SMP failed to register with the Department of Industrial Relations (DIR) at the time of the bid opening. Per the DIR registration website, SMP’s registration status has expired as of June 30, 2023. Additionally, SMP’s bid schedule included unresolvable discrepancies, which materially changes the Summary of Bid Total. SMP’s did not comply with the unit price basis, and the extended prices did not reflect the bid quantities for several items.

It is recommended that the award of the not-to-exceed \$100,000 contract be made to C2R Engineering, Inc., which was determined to be the second apparent responsive bidder. C2R Engineering, Inc. has been in business since 2014 and has satisfactorily completed similar projects for the City of Los Altos, the City of Mountain View, the Town of Los Altos Hills, and other local



Subject: Construction Contract: On-Call Sanitary Sewer Spot Repairs and CCTV Inspection Services FY 2023-2024

agencies. C2R Engineering Inc. has previously completed On-Call Sanitary Sewer Spot Repairs and CCTV Inspections Services FY 2022-2023 for the City of Los Altos in a satisfactory and timely manner.

Recommendation

Authorize the City Manager to execute a not-to-exceed contract with C2R Engineering, Inc., in the amount of \$100,000 to provide on-call sanitary sewer spot repairs and CCTV inspection services