



**CITY OF LOS ALTOS  
CITY COUNCIL MEETING MINUTES  
TUESDAY, AUGUST 22, 2023  
7:00 p.m.  
1 N. San Antonio Rd. ~ Los Altos, CA**

*Sally Meadows, Mayor  
Jonathan Weinberg, Vice Mayor  
Pete Dailey, Councilmember  
Neysa Fligor, Councilmember  
Lynette Lee Eng, Councilmember*

**CALL MEETING TO ORDER** – Sally Meadows, Mayor, called the meeting to order at 7:00 p.m.

**ESTABLISH QUORUM** – All Councilmembers were present and in person.

**PLEDGE ALLEGIANCE TO THE FLAG** – **Jonathan Weinberg, Vice Mayor**, led the Pledge of Allegiance.

**REPORT ON CLOSED SESSION** – At the Closed Session meeting of August 22, 2023, the City Council designated Mayor Meadows and Vice Mayor Weinberg as members of a subcommittee to oversee the process of the City Manager’s performance evaluation.

**CHANGES TO THE ORDER OF THE AGENDA**

**Gabriel Engeland, City Manager**, explained that Item 9 on the Consent Agenda was meant to be placed as Item 13 on the agenda as a Discussion Item.

The City Council did not object to the placement of Item 9 as Item 13 on the Discussion Items section of the agenda.

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

The following members of the public spoke during Public Comment:

- Freddie Wheeler
- Jack Tooley
- Art Whipple
- Roberta Phillips

**SPECIAL ITEMS**

Receive presentation from MidPeninsula Regional Open Space District

**Curt Riffle, Board Member of Ward 4**, presented the report.

Issue Proclamation Recognizing Public Works Director Jim Sandoval's Contributions to the City of Los Altos

**Gabriel Engeland, City Manager**, announced the retirement of Jim Sandoval, Public Works Director, and **Sally Meadows, Mayor**, presented a proclamation recognizing Jim Sandoval’s contributions to the City of Los Altos.

**CONSENT CALENDAR**

**Neysa Fligor, Councilmember**, requested an amendment to the agreement attached to Item 7 to read:

*“The City may terminate this License, with or without cause, upon providing thirty (30) days’ notice to Licensee and may terminate if Licensee is in violation of CUP 95-UP-1 and/or CUP 03-UP-10, or that Licensee is in violation of any state or federal law, or any local ordinances.”*

Motion by Weinberg and Seconded Dailey by to approve the Consent Calendar Items 1 – 8, with Item 7, as amended. **Motion carried unanimously by roll call vote.**

1. Approve meeting minutes for the Regular Meeting of July 11, 2023
2. Treasurer’s Report – Month Ended April 30, 2023 and Month Ended May 31, 2023
3. Approve Appointment of Councilmember Neysa Fligor as Council Liaison to the Parks, Arts, Recreation, and Cultural Commission
4. Approve appointment of Mayor Sally Meadows and Councilmember Neysa Fligor to attend Multi-Jurisdictional Meetings on the Stanford Community Plan
5. Receive the 2021 Santa Clara County Multi-Jurisdictional Program for Public Information Annual Report (FY23-Year 2)
6. Adopt a Resolution accepting completion of the On-Call Sanitary Sewer Spot Repairs and CCTV Inspection Services for FY 22/23 and authorized the Public Works Director to record a Notice of Completion as required by law
7. Authorize the City Manager to execute the proposed License Agreement with Los Altos Grill for the use of City’s Parking Plaza to meet its parking demand as required in the Los Altos Municipal Code
8. Adopt a Resolution to approve the Fiscal Year 2023/24 Salary Schedule to Comply with California Public Employees’ Retirement System (CalPERS) Statutory and Regulatory Requirements for Compensation Earnable and Publicly Available Salary Schedules

## **PUBLIC HEARINGS**

10. Introduce and Waive further reading of Zoning Ordinance Text Amendments implementing programs identified in the adopted housing element, Program 4.C Allow Low Barrier Navigation Centers consistent with AB 101, Program 4.D Allow transitional and supportive housing consistent with State law, Program 4. E Allow employee/farmworker housing consistent with State law, Program 4.F Reasonably accommodate disabled persons’ housing needs. The proposed amendments are exempt from environmental review pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines since there would be no possibility of a significant effect on the environment

**Nick Zornes, Development Services Director**, presented the report.

**Sally Meadows, Mayor**, opened the Public Hearing.

There were no speakers during the Public Hearing.

**Sally Meadows, Mayor**, closed the Public Hearing.

Motion by Weinberg and Seconded by Fligor to waive the first reading and introduce the Zoning Ordinance Text Amendments implementing programs identified in the adopted housing element, Program 4.C Allow Low Barrier Navigation Centers consistent with AB 101, Program 4.D

Allow transitional and supportive housing consistent with State law, Program 4. E Allow employee/farmworker housing consistent with State law, Program 4.F Reasonably accommodate disabled persons' housing needs.

Lynette Lee Eng, Councilmember, made a Friendly Amendment stating that the proposed amendments are exempt from environmental review pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines since there would be no possibility of a significant effect on the environment. **Friendly Amendment accepted by Vice Mayor Weinberg and Councilmember Fligor. Motion, with Friendly Amendment, carried unanimously by roll call vote.**

## **DISCUSSION ITEMS**

- 11.** Introduce and Waive Further Reading of an Ordinance of the City Council of the City of Los Altos Adding Chapter 12.72 Penalty for Expired Permits and amending Chapter 12.08 and 12.10 of the Los Altos Municipal Code and find that this action is Exempt from Environmental Review Pursuant to Section 15061(b)(3) of the State Guidelines Implementing the California Environmental Quality Act of 1970

**Nick Zornes, Development Services Director**, presented the report.

The following members of the public spoke regarding the item:

- Teresa Morris
- Sean Payne

Motion by Lee Eng and Seconded by Dailey to waive the first reading and introduce an Ordinance of the City Council of the City of Los Altos Adding Chapter 12.72 Penalty for Expired Permits and amending Chapter 12.08 and 12.10 of the Los Altos Municipal Code and find that this action is Exempt from Environmental Review Pursuant to Section 15061(b)(3) of the State Guidelines Implementing the California Environmental Quality Act of 1970. **Motion carried unanimously by roll call vote.**

- 12.** Introduce and Waive Further Reading of an Ordinance of the City Council of the City of Los Altos Adding Chapter 11.14 Mechanical Equipment to Title 11 Miscellaneous Property Regulations of the Los Altos Municipal Code and find that this action is Exempt from Environmental Review Pursuant to Section 15061(b)(3) of the State Guidelines Implementing the California Environmental Quality Act of 1970

**Nick Zornes, Development Services Manager**, presented the report.

The following members of the public spoke regarding the item:

- Gary Stoy
- Teresa Morris

Motion by Weinberg and Seconded by Meadows to waive the first reading and introduce an Ordinance of the City Council of the City of Los Altos Adding Chapter 11.14 Mechanical Equipment to Title 11 Miscellaneous Property Regulations of the Los Altos Municipal Code and find that this action is Exempt from Environmental Review Pursuant to Section 15061(b)(3) of

the State Guidelines Implementing the California Environmental Quality Act of 1970. **Motion carried 3-2 with Councilmembers Fligor and Lee Eng opposed.**

13. Direct the City Manager to sign a new contract with the Los Altos History Museum in the initial amount of \$120,000 annually for five years (*Previously Item 9 on the Consent Calendar*)

**Anthony Carnesecca, Assistant to the City Manager**, presented the report. **Elizabeth Ward, Museum Director and Kuljeet Kalkat, Museum Board Member**, provided additional input to the City Council.

The following members of the public spoke regarding the item:

- Gary Hedden
- Joe Beninato

The City Council provided the following direction:

- Better identify the existing costs that are paid for by the City for operations
- Better articulate the funding request for programming as outlined in the previous proposal

**Direction Item Only. No Motion Taken.**

14. Review guidelines for the authorization and administration of public funds for travel expenses and reimbursements for official City business as they apply to elected City officials, including the Mayor, Vice Mayor, and Council members

**Anthony Carnesecca, Assistant to the City Manager**, presented the report.

The following member of the public spoke regarding the item:

- Roberta Phillips
- Joe Beninato

The City Council provided the following direction:

- Allow for automatic approval for the CalCities Annual Conference, the CalCities City Leaders Summit and the CalCities New Mayors and New Councilmembers Academy
- Prohibit conference-related travel to states with discriminatory laws, pursuant to AB1887
- Allow for reimbursement paperwork to be submitted to the city no later than 60 days after the conference ends, and ensuring the reimbursement requests are in the same fiscal year that the conference was held
- Clarify the 50-mile radius of a conference from the City of Los Altos

Motion by Meadows and Seconded by Dailey to provide guidelines for the authorization and administration of public funds for travel expenses and reimbursements for official City business as they apply to elected City officials, including the Mayor, Vice Mayor, and Council members.

**Motion carried unanimously by roll call vote.**

15. Request From the Town of Los Altos Hills to Engage in Discussions for Future Law Enforcement Services Provided by the City of Los Altos

**Gabriel Engeland, City Manager**, presented the report.

The following members of the public spoke regarding the item:

- Freddie Wheeler

Motion by Lee Eng and Seconded by Meadows to approve discussions for future law enforcement services provided by the City of Los Altos to the Town of Los Altos Hills.

#### **INFORMATIONAL ITEMS ONLY**

15. Tentative Council Calendar and Housing Element Update Calendar
16. Housing Element Status Update
17. Update from CHAC to JPA Partners

#### **COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

- **Jonathan Weinberg** – Requested a future informational item regarding an incident with Automated License Plate Reader (ALPR) use in Palo Alto. *(Supported by Dailey and Fligor)*
- **Pete Dailey** – Requested a future agenda item to discuss how to expand the City of Los Altos’s park portfolio. *(Supported by Weinberg and Fligor)*
- **Lynette Lee Eng** - Requested a future agenda item to allocate funds to donate to the State of Hawaii after the recent wildfires in Lahaina. *(Supported by Fligor and Dailey)*

**ADJOURNMENT** – The meeting adjourned at 11:51 p.m.

The meeting minutes were prepared by Melissa Thurman, City Clerk, for approval at the regular meeting of September 12, 2023.

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Sally Meadows,  
Mayor

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Melissa Thurman, MMC  
City Clerk

The August 22, 2023 City Council meeting recording may be viewed via the following external website: <https://www.youtube.com/@CityofLosAltosCA>

The City of Los Altos does not own or operate YouTube. The video referenced on these minutes were live at the time the minutes were published.