



**CITY OF LOS ALTOS  
CITY COUNCIL MEETING MINUTES  
TUESDAY, AUGUST 22, 2023  
5:30 p.m.  
1 N. San Antonio Rd. ~ Los Altos, CA**

*Sally Meadows, Mayor  
Jonathan Weinberg, Vice Mayor  
Pete Dailey, Councilmember  
Neysa Fligor, Councilmember  
Lynette Lee Eng, Councilmember*

**SPECIAL MEETING**

**CALL MEETING TO ORDER:** Mayor Meadows called the meeting to order at 5:30 p.m.

**ESTABLISH QUORUM:**

All Councilmembers were present and in person during the meeting.

**DISCUSSION ITEM(S)**

1. Discuss and consider changes regarding the establishment of ad hoc subcommittees, the appointment of Commissioners as liaisons, the role of Council liaisons, and including a statement of incompatible activities and perceived conflict of interest to the Los Altos Commission Handbook

The following members of the public spoke regarding the item:

- Roberta Phillips
- Raashina Humayan
- Pierre Bedard
- Teresa Morris

The City Council provided the following direction:

- Allow Commissioners to serve on one subcommittee at a
- Council be informed of Commissioner serving on outside agency boards and/or committees
- Formation and dissolution of an ad-hoc subcommittees must be placed on a public agenda
- Place a standard item on Commission agendas entitled “Ad-Hoc/Subcommittee Reports” for subcommittees to report out during meetings
- Commissions should report to the City Council every October, and six months after that report the Commission Chair, Staff Liaison and Council Liaison should meet to discuss the Commission
- Use Council norms from Los Altos and Palo Alto to create a draft Council Liaison Role

**ADJOURNMENT** – The meeting adjourned at 6:59 p.m.

The meeting minutes were prepared by Melissa Thurman, City Clerk, for approval at the regular meeting of September 12, 2023.

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Sally Meadows,  
Mayor

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Melissa Thurman, MMC  
City Clerk

The August 22, 2023 City Council Special Meeting recording may be viewed via the following external website: <https://www.youtube.com/@CityofLosAltosCA>

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