



## LIBRARY COMMISSION AGENDA REPORT SUMMARY

**Meeting Date:** October 5, 2023

**Subject** Commissioner Liaison Appointments

**Prepared by:** Anthony Carnesecca, Assistant to the City Manager

**Attachment(s):**  
None

### **Purpose**

Discussion regarding whether the commission wants to appoint official commissioner liaisons to any external organizations, such as Friends of Los Altos Library, Los Altos Library Endowment, North County Library Authority, and/or Main Library Patio Project Task Force.

### **Discussion**

Per the new Commission Handbook, “Commissions may assign individual Commissioners to act, by a majority vote, as a liaison to other boards, commissions, or agencies, without establishing an Ad Hoc Subcommittee. The work, findings, conclusions, and any updates of the liaison should be brought back to the Commission at a regularly scheduled meeting for a report or discussion and, if applicable, action. The positions supported by the liaison are to be in alignment with the positions that the Commission or the City Council have taken if they have considered the topic.

In the event that a Commission is not able to select a Commission member as a liaison to another board, commission, or agency and a staff member cannot serve in that capacity, the Commission may recommend an individual resident to represent the Commission upon approval by the Commission and City Council.”

This would mean that the Library Commission can appoint official commission liaisons to any external organizations, such as Friends of Los Altos Library, Los Altos Library Endowment, North County Library Authority, and/or Main Library Patio Project Task Force.

At the August Library Commission meeting, Commissioner Fawcett volunteered to serve as the representative to the Library Patio Task Force. Under these new guidelines, Commissioner Fawcett or any representative to this group should be done by a vote at this meeting in order to become an official Commissioner Liaison to the Library Patio Task Force.