



## LIBRARY COMMISSION MEETING

### MINUTES

**6:30 PM - Thursday, September 7, 2023**  
*Los Altos Community Center Sequoia Room*

#### ESTABLISH QUORUM

Chair Crane called the meeting to order at 6:30 pm

**Present:** Chair Crane, Vice Chair Wheeler, Commissioners Bedard, Carter, Fawcett, Gee

**Absent:** None

#### PLEDGE OF ALLEGIANCE

#### PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None

#### ITEMS FOR CONSIDERATION/ACTION

1. **Minutes:** Approve minutes of the regular meeting of August 3, 2023

**Public Comment:** None

**Action:** Vice Chair Wheeler moved that the Commission accept the minutes of the regular meeting of July 6, 2023, as written. Commissioner Carter seconded the motion.

Approve: Crane, Wheeler, Carter, Gee, Fawcett

Oppose: Bedard

Abstain: None

Motion passed: 5-1-0

2. **Librarian of the Year Application:** Discuss Librarian of the Year application submission

**Public Comment:** None

**Action:** Vice Chair Wheeler moved that the Commission approve the application nominating Rose Baiza for the Librarian of the Year Award. Commissioner Carter seconded the motion.

Approve: Crane, Wheeler, Bedard, Carter, Gee, Fawcett

Oppose: None

Abstain: None

Motion passed, unanimously: 6-0-0

**Action:** Vice Chair Wheeler moved that the Commission create a ad-hoc subcommittee to review and submit the application nominating Rose Baiza for the Librarian of the Year” Award lasting through next meeting. Chair Crane seconded the motion.

Approve: Crane, Wheeler, Carter, Gee, Fawcett

Oppose: None

Abstain: Bedard

Motion passed: 5-0-1

**3. Subcommittees Discussion:** Discuss future of subcommittees

**Public Comment:** None

**Action:** None

### COMMUNITY PARTNER UPDATES

**4. Los Altos Library Endowment (LALE) Update:** Receive updates from LALE representative

**5. Friends of the Library Update:** Receive updates from Friends of the Library representative

**6. North County Library Authority (NCLA) Update:** Receive updates from NCLA representative

### INFORMATIONAL ITEMS

**7. Main Library Patio Task Force Update:** Receive update on Main Library Patio project from task force representative

### COMMISSION/SUBCOMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

**8. Santa Clara County Library District Presentations:** Receive information and updates from County Staff

**9. Main Library Staff Report:** Receive information and updates from Main Library Staff

**10. City Staff Update:** Receive updates from City Staff

**11. Subcommittee Reports:** A. Awareness (*Carter, Wheeler*)

B. Infrastructure (*Carter, Gee, Wheeler*)

C. Futures (*Bedard, Crane, Gee*)

D. Services (*Bedard, Crane, Fawcett*)

**13. Requests for Future Agenda Items**

- a. Night at the Library Event
- b. Road access from San Antonio Rd
- c. More permanent story walks
- d. Subcommittee topic discussion

**ADJOURNMENT**

Chair Crane adjourned the meeting at 7:42 pm.