

ATTACHMENT C

From: Ryan Loh
To: Sean Gallegos
Cc: Henry Hong Zeng
Subject: Re: SC22-0031 1248 VIA HUERTA
Date: Thursday, February 2, 2023 4:56:33 PM

Hi Sean

Attached is the notice of development sign on the front of the house per your request. Please let me know if you have any questions. Thanks



Sent from my iPhone

On Feb 2, 2023, at 2:38 PM, Sean Gallegos <sgallegos@losaltosca.gov> wrote:

I received the plans, but I didn't receive a photo showing the installation of the sign. I need it.

Thanks,
Sean

Sean K. Gallegos
Senior Planner, City of Los Altos
<image001.png>
(650) 947-2641 | www.losaltosca.gov
1 N. San Antonio Road | Los Altos, CA 94022

From: Ryan Loh <rlloh@rdise.com>
Sent: Thursday, February 2, 2023 1:11 PM
To: Henry Hong Zeng <hzeng@steinbergart.com>
Cc: Sean Gallegos <sgallegos@losaltosca.gov>; Jun (junzhangzeng@gmail.com) <junzhangzeng@gmail.com>
Subject: Re: SC22-0031 1248 VIA HUERTA

Hi Sean

Can we get confirmation that you have received the updated plan for us to address your over the counter comments. The plan is included in the email sent by Henry yesterday and a picture showing site condition grade is less than 24" from the finish floor to the existing grade. Thanks

Ryan C LOH
Principal
CA P E S E.
T X P E

RCL Structural Engineers, Inc
570 EAST EL CAMINO REAL, SUITE D
SUNNYVALE, CA 94087
408-463.6832 main
408-464.6623 cell
rlloh@rdise.com
www.rdise.com

On Wed, Feb 1, 2023 at 11:34 PM Henry Hong Zeng <hzeng@steinbergart.com> wrote:

Thank you Sean so much for the meeting today. We really appreciate your time and consideration.

1. As we discussed, attached, please see updated package with revised A4.1 and, Topo Survey (C-0) has been added to the set.

2. Public Notice has been sent to print, screenshot for your review:

<image002.png>

3. We visited the site right after our meeting and took couple of site pictures. It is around 18" from grade to the finish floor.

<image003.jpg>

<image004.png>

Again, feel free to let me know if you have any questions about the project.

Best,

Henry Hong Zeng ALA
Principal
D 408 817 3200 C 408 464 5631

From: Sean Gallegos <sgallegos@losaltosca.gov>
Sent: Tuesday, January 31, 2023 10:26 AM
To: Henry Hong Zeng <HZeng@steinberghart.com>
Subject: RE: SC22-0031 1248 VIA HUERTA

It is tomorrow.

 Sean K. Gallegos
Senior Planner, City of Los Altos
(650) 947-2641 | www.losaltosca.gov
1 N. San Antonio Road | Los Altos, CA 94022

From: Henry Hong Zeng <HZeng@steinberghart.com>
Sent: Tuesday, January 31, 2023 9:26 AM
To: Sean Gallegos <sgallegos@losaltosca.gov>; Ryan Loh <rl@rclbe.com>; Jun Zhang <junzhangzeng@gmail.com>
Subject: RE: SC22-0031 1248 VIA HUERTA

My apology, the date of our meet is not Thursday, but tomorrow(Wednesday). I already accepted the zoom invite from you.

Thank again!

Henry Hong Zeng ALA
Principal
[Steinberg Hart](mailto:HZeng@steinberghart.com)
D 408 817 3200 C 408 464 5631

From: Henry Hong Zeng
Sent: Tuesday, January 31, 2023 9:01 AM
To: Sean Gallegos <sgallegos@losaltosca.gov>; Ryan Loh <rl@rclbe.com>; Jun Zhang <junzhangzeng@gmail.com>
Subject: RE: SC22-0031 1248 VIA HUERTA

Good morning Sean,

Thank you so much for the message.

Attached, please see The response letter and hold harmless letter. Feel free to let me know if you have any questions about it.

Again, we appreciate your help and looking forward to seeing you on Thursday 3:00pm at your office.

Best,

Henry Hong Zeng ALA
Principal
[Steinberg Hart](mailto:HZeng@steinberghart.com)
D 408 817 3200 C 408 464 5631

From: Sean Gallegos <sgallegos@losaltosca.gov>
Sent: Tuesday, January 31, 2023 8:23 AM
To: Ryan Loh <rl@rclbe.com>; Henry Hong Zeng <HZeng@steinberghart.com>; Jun Zhang <junzhangzeng@gmail.com>
Subject: RE: SC22-0031 1248 VIA HUERTA

I received this email dated Monday, January 30, 2023, which included the plans for the project. I have not received the response letter and hold harmless, please send those documents today. If you conducted any community outreach, please provide me a copy of a letter outlining the outreach and response to public input.

Thanks,
Sean

 Sean K. Gallegos
Senior Planner, City of Los Altos
(650) 947-2641 | www.losaltosca.gov
1 N. San Antonio Road | Los Altos, CA 94022

From: Ryan Loh <rl@rclbe.com>
Sent: Monday, January 30, 2023 11:29 AM
To: Sean Gallegos <sgallegos@losaltosca.gov>; Henry Hong Zeng <HZeng@steinberghart.com>; Jun Zhang <junzhangzeng@gmail.com>
Subject: Fwd: SC22-0031 1248 VIA HUERTA

Hi Sean

Just received the email from you regarding the drawing you requested. Henry, our architect, did resend this drawing via email on January 19, 2021. See email below. In addition, we did submit the same package back on December 29 where we have uploaded to the portal as well. I will forward you the email from Jun to notify you that we have done that because per our previous zoom meeting, if we submit before the end of the year, we will be able to be at the Feb 1 meeting. Please let us know if there is anything you will need from us. We really hope to get to the Feb 15 meeting. Thanks

Ryan C. LOH
Principal
CA P.E., S.E.
TX P.E.

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----- Forwarded message -----

From: Henry Hong Zeng <HZeng@steinberghart.com>
Date: Thu, Jan 19, 2023 at 4:39 PM
Subject: RE: SC22-0031 1248 VIA HUERTA
To: Sean Gallegos <sgallegos@losaltosca.gov>; Ryan Loh <rl@rclbe.com>
Cc: Jun Zhang <junzhangzeng@gmail.com>

Hi, Sean,

Thank you so much for the responses.

Attached, please see the updated plans (reduced size) and let me know if you have any questions about it.

Best and Happy New Year!

Henry Hong Zeng ALA
Principal
[Steinberg Hart](mailto:HZeng@steinberghart.com)
D 408 817 3200 C 408 464 5631

From: Sean Gallegos <sgallegos@losaltosca.gov>
Sent: Thursday, January 19, 2023 4:17 PM
To: Ryan Loh <rl@rclbe.com>
Cc: Jun Zhang <junzhangzeng@gmail.com>; Henry Hong Zeng <HZeng@steinberghart.com>
Subject: RE: SC22-0031 1248 VIA HUERTA

Ryan,

Can you please send me the update plans? I need them to confirm the meeting date.

Thanks,
Sean

 Sean K. Gallegos
Senior Planner, City of Los Altos
(650) 947-2641 | www.losaltosca.gov
1 N. San Antonio Road | Los Altos, CA 94022

From: Sean Gallegos
Sent: Thursday, January 19, 2023 4:17 PM
To: Ryan Loh <rl@rclbe.com>
Cc: Jun Zhang <junzhangzeng@gmail.com>; Henry Hong Zeng <HZeng@steinberghart.com>
Subject: RE: SC22-0031 1248 VIA HUERTA

Ryan,

Your item is not scheduled for the DRC meeting of February 1, 2023. We didn't have a chance to finalize our review of your resubmittal, but I can schedule your item for the DRC meeting of February 15, 2023.

Sean


Sean K. Gallegos
Senior Planner, City of Los Altos
(650) 947-2641 | www.losaltosca.gov
1 N. San Antonio Road | Los Altos, CA 94022

From: Ryan Loh <rl@rlrche.com>
Sent: Wednesday, January 18, 2023 8:44 AM
To: Sean Gallegos <sgallego@losaltosca.gov>
Cc: Jun Zhang <junzhangzeng@gmail.com>; henry zeng <huzeng@steinberghart.com>
Subject: Re: SC22-0031 1248 VIA HUERTA

Hi Sean

Hope you have a great MLK weekend. We would like to know if you can give us an update on our project in regard to be on the February 1 DRC calendar. We know all planners are very busy now, any update will be appreciated! Thanks

Sent from my iPhone

On Jan 11, 2023, at 9:09 AM, Ryan Loh <rl@rlrche.com> wrote:

Hi Sean

Happy New Year!

We would like to follow up regarding our plan resubmittal for 1248 Via Huerta which we resubmitted on Dec 29, 2022 and if we are on the February 1, 2023 DRC meeting calendar? Can you please provide us an update? Thanks

Ryan C LOH, S.E
Principal

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On Thu, Dec 15, 2022 at 5:50 PM Sean Gallegos <sgallego@losaltosca.gov> wrote:

Jun,

The next available DRC meeting is on Wednesday, February 1, 2023 at 7:00 pm. We must have your plans submitted by January 7, 2023.

Thanks,
Sean


Sean K. Gallegos
Senior Planner, City of Los Altos
(650) 947-2641 | www.losaltosca.gov
1 N. San Antonio Road | Los Altos, CA 94022

From: Jun Zhang <junzhangzeng@gmail.com>
Sent: Thursday, December 15, 2022 5:00 PM
To: Sean Gallegos <sgallego@losaltosca.gov>
Cc: henry zeng <huzeng@steinberghart.com>; Ryan Loh <rl@rlrche.com>
Subject: Re: SC22-0031 1248 VIA HUERTA

Hi, Sean

Thank you so much for spending time with us this morning and it was really helpful.

Henry will send you his revised design soon while the whole team is working to address the comments.

To get Review Board to review our project on 2/1/2023, when we should re-submit our package and when we should have the poster established on site?

Thank you and good night!

Jun

Sent from my iPad

On Dec 8, 2022, at 4:22 PM, Sean Gallegos <sgallego@losaltosca.gov> wrote:

Good Afternoon,

We have completed our review of the design review application or 1248 Via Huerta, and we have found the application is incomplete. An incompleteness letter is attached for your review.

Thanks,
Sean Gallegos
Senior Planner



Sean K. Gallegos
Senior Planner, City of Los Altos

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Important Dates: December 16th is the last day to submit under the current 2019 California Building Codes. Submittals after this date will need to comply with the new 2022 codes. (Applications/Submittals, when applicable, will need to have their planning approval prior to submitting to the building department)

City offices will be closed December 29th – December 30th. For additional information visit [Building Services | City of Los Altos, California](https://www.losaltosca.gov/building-services)

If you wish to speak to me without waiting for my response, I am available by the following options:

I am available for virtual appointments on Thursday from 7:40 am to 12:00 pm. You may schedule a virtual appointment with me on **THURSDAY ONLY** at the following link: <https://calendly.com/losaltosplanning/planning-division-city-hall?back=1&month=2022-08>.

If you wish to schedule an appointment with another planner, please schedule at the following link: <https://calendly.com/losaltosplanning>