



## **ZONING ADMINISTRATOR MEETING MINUTES**

**4:00 PM - Wednesday, December 6, 2023**

***Community Meeting Chambers, Los Altos City Hall  
1 North San Antonio Road, Los Altos, CA***

### **CALL MEETING TO ORDER**

At 4:00 p.m. the Zoning Administrator called the meeting to order.

### **ESTABLISH QUORUM**

PRESENT: Zoning Administrator Zornes and Development Services Deputy Director Williams

STAFF: Senior Planner Sean

### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

### **ITEMS FOR CONSIDERATION/ACTION**

#### **CONSENT CALENDAR.**

**1. Zoning Administrator Meeting Minutes**

Approval of the DRAFT minutes of the regular meeting of November 15, 2023.

Action: Zoning Administrator Zornes approved the meeting minutes for regular meeting of November 15, 2023.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

### **PUBLIC HEARING**

**2. SC23-0011– Jun Zhang – 501 Cherry Avenue**

Design review for a new one-story house that exceeds 20 feet in height. The project will include a new 4,290 square-foot house with a height of 23 feet. This project is categorically exempt from environmental review under Section 15303 (“New Construction or Conversion of Small Structures”) of the California Environmental Quality Act (CEQA). *Project Planner: Gallegos*

### **STAFF PRESENTATION**

Senior Planner Gallegos presented the staff report recommending approval of design review application SC23-0011 subject to the listed findings and conditions.

PUBLIC COMMENT

Patrick Chan provided public comment.

Action: Zoning Administrator Zornes approved design review application SC23-0011 per the staff report findings and conditions.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

**ADJOURNMENT**

Zoning Administrator Zornes adjourned the meeting at 4:08 PM.

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Nick Zornes

Zoning Administrator