



City Council Agenda Report

Meeting Date: November 12, 2024

Prepared By: Katie Krauss, Police

Approved By: Gabe Engeland

Subject: Agreement Award: Tri-Cities Consortium Computer Aided Dispatch (CAD) Acquisition

COUNCIL PRIORITY AREA

- Business Communities
- Circulation Safety and Efficiency
- Environmental Sustainability
- Housing
- Neighborhood Safety Infrastructure
- General Government

RECOMMENDATION

Authorize the City Manager to execute an agreement with Sun Ridge Systems for a computer aided dispatch system for the Tri-Cities Consortium in the amount not to exceed \$257,182.43 for the City of Los Altos' portion. This will include implementation plus Year 1 of support/maintenance (\$182,201.77) and 4 more years of maintenance/support for a term of five (5) years; find the Council's action exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines Section 15301(c), and that none of the circumstances in the CEQA guidelines.

FISCAL IMPACT

Los Altos' fees for this project are shared by the Consortium and are allocated according to the City's population statistics from 2020, as agreed in the Tri-Cities Consortium Memorandum of Understanding. Over the 5-year term, the City of Los Altos' portion will be \$257,182.43 in total. This will include implementation plus Year 1 of support/maintenance (\$182,201.77) and 4 more years of maintenance/support.

The FY 2025 Adopted Budget includes the full funding necessary for the implementation for this project under CIP CD-01006. There is currently \$246,779 remaining in the Police Records Management and Dispatch System Capital Improvement Project Fund (CIP CD-01006). This will cover year one costs for software and implementation. Ongoing support costs are anticipated beginning in FY 2026 at an annual cost of approximately \$16,568 with maintenance costs increasing 5% annually. Years 1-5 support costs will be incorporated in future budget cycles, subject to City Council approval.

The Consortium has included a payment schedule, both in the RFP and the attached Sun Ridge contract. Mountain View is the Fiscal Agent for this project and will submit invoices to Los Altos as the project progresses through to completion.

ENVIRONMENTAL REVIEW

This Ordinance is not subject to the California Environmental Quality Act (“CEQA”) pursuant to Sections 15060(c)(2) of the CEQA Guidelines (Title 14, Chapter 3 of the California Code of Regulations) (the activity will not result in a direct or reasonable foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378 of the CEQA Guidelines because it has no potential for resulting in physical change to environment, directly or indirectly).

PREVIOUS COUNCIL CONSIDERATION

Not Applicable.

BACKGROUND

In 2008, the City Managers of Los Altos, Mountain View, and Palo Alto agreed to a broad initiative of sharing public safety technology as a method to conserve resources, improve response times, increase the resiliency and the redundancy of these critical systems, and to enhance interoperable communications between first responders in the three cities. This initiative presented the “virtual consolidation” concept and the framework to share public safety technology and communication systems. In 2012, the Tri-Cities Consortium was formed by agreement.

The Consortium collaborated to cost share the purchase of Communications systems, jointly procured a Computer Aided Dispatch (CAD) and Records Management System (RMS) through Intergraph Corporation. The CAD system was implemented in 2013. In 2020, the Consortium purchased Sun Ridge’s Police Records Management System (RMS).

DISCUSSION/ANALYSIS

Procurement Process

In July 2023, the City of Los Altos, acting as the Contractual Agent of the Consortium, issued a Request for Proposal (RFP) for a new Computer Aided Dispatch system. Three proposals were received in response to the RFP. Los Altos Police and Information Technology staff carefully reviewed each firm’s qualifications and submittal in response to the criteria identified in the RFP.

The Consortium created a committee consisting of employees at all levels and positions within the three city’s police and fire departments. The committee was tasked with carefully reviewing each firm’s qualifications and submittals in response to the criteria identified in the RFP. The committee assessed each proposal via an assessment point rating scale based on quality and completeness of the proposal, functionality and performance of the solution, methodology and proposed approach to project management, implementation and training, experience, financial stability, record of performance, customer support, and compliance with applicable laws, regulations, and policies. The committee also assessed the following: compliance to essential features and interface needs, level of service and responsiveness, cost of implementation and maintenance, and proposer’s willingness and ability to negotiate a contract acceptable to each city. Sun Ridge Systems, Inc. (Sun Ridge) was recommended by the committee as the preferred solution due to the quality of their services, the experience of their staff, and their ability to provide future services. The cities of Los Altos, Palo Alto, and Mountain View’s executives and legal counsels have approved the content of the agreement.

The total agreement with Sun Ridge Systems for a computer aided dispatch system for the Tri-Cities Consortium will be \$1,251,975.08 for the full implementation and ongoing support/maintenance for all three cities (Los Altos, Mountain View and Palo Alto) for a term of five (5) years. As mentioned above, the City of Los Altos’ portion of the cost will not exceed \$257,182.43 over the five-year term, including the implementation and ongoing support/maintenance.

ATTACHMENTS

1. Resolution 24-_____
2. Sun Ridge Systems, Inc. Software and Services Agreement
3. RIMS CAD Price Breakdown by Agency