



## City Council Agenda Report

**Meeting Date:** November 12, 2024  
**Prepared By:** Public Works Department  
**Approved By:** Gabe Engeland

**Subject:** Contract Amendment: Amendment No. 3 with AIM Engineering Consultants, Inc. in the amount of \$13,740.

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### COUNCIL PRIORITY AREA

- Business Communities
- Circulation Safety and Efficiency
- Environmental Sustainability
- Housing
- Neighborhood Safety Infrastructure
- General Government

### RECOMMENDATION

Authorize the City Manager to execute Amendment No. 3 on behalf of the City with AIM Engineering Consultants, Inc. in the amount of \$13,740 for professional consulting services for various transportation engineering tasks to the original contract on behalf of the city and find the Council's action categorically exempt pursuant to California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(c) and none of the circumstances in CEQA guidance Section 15300.2 applies.

### POLICY QUESTION(S) FOR COUNCIL CONSIDERATION

None

### FISCAL IMPACT

The \$13,740 funds for Amendment No. 3 will be appropriated from the Capital Improvement and Major Maintenance Program, Annual Street Resurfacing, Project No. TS01001.

### ENVIRONMENTAL REVIEW

Categorically Exempt pursuant to CEQA Section 15301(c). It can be seen with certainty that the contract amendment will not pose a significant effect on the physical environment, and none of the circumstances in CEQA Guidelines Section 15300.2 applies.

### DISCUSSION/ANALYSIS

On November 13, 2023, the City of Los Altos entered into an agreement in the amount of \$50,000 with AIM Engineering Consultants, Inc. to provide professional consulting services for various transportation engineering tasks. AIM Engineering Consultants, Inc. provided training and support for new Transportation Division staff; attended in-person and virtual staff meetings;

conducted site visits with staff for various locations in need of improvements; provided support and guidance to transportation electrical maintenance and repair with the City of Los Altos' electrical consultant Bear Electrical; attended Complete Streets Commission (CSC) meetings and prepared the 2024 CSC Work Plan; and prepared concept plans for the Jardin Drive Redesign Project.

Amendment No. 1 was executed on January 30, 2024, in the amount of \$48,000 and Amendment No. 2 was executed on August 12, 2024, in the amount of \$16,200 with AIM Engineering Consultants, Inc. to continue providing professional consulting services for various transportation engineering tasks. AIM Engineering Consultants, Inc. continued attending staff and Complete Street Commission/Community meetings; prepared new concept plans for Jardin Drive Redesign Project; attended meetings with staff to discuss projects with VTA, County of Santa Clara, and Caltrans; subcontracted Quality Counts, Inc. to provide traffic counts around Los Altos High School as requested by the community; provided transportation support for new development plan reviews; and provided service for design, drafting, and the Engineer's cost estimate for the 2024 Annual Street Resurfacing Project.

Because of the sensitive nature of Jardin Drive to the residents, AIM Engineering was instrumental to assist Staff in the 2024 Annual Street Resurfacing Project. The design was very extensive and required several iterations of the plans to meet the request of the residents at the Complete Street Commission. For this reason, AIM Engineering provided additional support during the design and construction. The additional support exhausted the budget allocation provided by the Council. Amendment No. 3 in the amount of \$13,740 is for the additional service rendered to support staff to ensure Jardin Drive is constructed as promised to the residents of the neighborhood. Amendment No. 3 will conclude AIM Engineering Consultant, Inc. contract with the City. No additional amendment will be necessary in the future.

## **ATTACHMENT**

1. Resolution 2024-\_\_\_\_