



# PLANNING COMMISSION MEETING MINUTES

7:00 PM - Thursday, May 18, 2023

*Telephone/Video Conference and In-Person  
Community Meeting Chambers, Los Altos City Hall  
1 North San Antonio Road, Los Altos, CA*

## CALL MEETING TO ORDER

At 7:00 p.m. Vice-Chair Ahi called the meeting to order.

## ESTABLISH QUORUM

PRESENT: Vice-Chair Ahi, Commissioners Beninato, Disney, Doran, Roche and Steinle

ABSENT: Chair Mensinger

STAFF: Development Services Director Zornes, Planning Services Manager Williams, and Associate Planner Liu

## PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Commissioner Doran made comments about bike electrification.

## ITEMS FOR CONSIDERATION/ACTION

### CONSENT CALENDAR

#### 1. Planning Commission Minutes

Approve the minutes of the special Joint Planning Commission/Complete Streets Commission meeting of March 23, 2023.

Action: Upon motion by Commissioner Steinle, seconded by Commissioner Roche, the Commission recommended approval of the minutes of the special Joint Planning Commission/Complete Streets Commission meeting of March 23, 2023 as written.

The motion was approved (6-0) by the following vote:

AYES: Doran, Ahi, Beninato, Disney, Roche and Steinle

NOES: None

ABSENT: Mensinger

### PUBLIC HEARING

#### 2. SC22-0029 and V23-0002 - Bryan Lee - 5790 Arboretum Drive

Design Review for a 190 square-foot addition at the first story and a 327 square-foot second story deck to an existing single-family home. A variance is requested for a 16-foot and six-inch, second-story side setback for the second-story deck, where a 25-foot side setback is required in the R1-20 Zoning District. The project is exempt under the California Environmental Quality Act (CEQA) pursuant to Section 15301 ("Existing Facilities"). *Project Planner: Liu*

Associate Planner Liu gave the staff report presentation and answered Commissioner questions.

Project architect Bryan Lee provided a project presentation and went over the project details.

Vice-Chair Ahi opened the public comment period.

#### PUBLIC COMMENT

Resident Jerry Schoening and Evangeline provided public comments.

Vice-Chair Ahi closed the public comment period and Commission discussion proceeded.

Action: Upon a motion by Commissioner Beninato, seconded by Commissioner Steinle, the Commission recommended denial of the requested design review application (SC22-0029) and variance application (V23-0002) per the findings contained in the attached resolution and find the project exempt from environmental review under the California Environmental Quality Act (CEQA) pursuant to Section 15270 (“Projects Which are Disapproved”).

The motion was approved (6-0) by the following vote:

AYES: Ahi, Beninato, Doran, Disney, Roche and Steinle

NOES: None

ABSENT: Mensinger

#### **COMMISSIONERS' REPORTS AND COMMENTS**

Commissioners Beninato made comments.

#### **ADJOURNMENT**

Vice-Chair Ahi adjourned the meeting at 8:25 PM.

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Stephanie Williams  
Planning Services Manager