



City Council Agenda Report

Meeting Date: June 25, 2024

Initiated By: Staff

Prepared By: Public Works Department

Approved By: Gabe Engeland

Subject Contract Award: On-Call Sanitary Sewer Spot Repairs and CCTV Inspection Services
FY 2024-2025 Project

COUNCIL PRIORITY AREA

- Business Communities
- Circulation Safety and Efficiency
- Environmental Sustainability
- Housing
- Neighborhood Safety Infrastructure
- General Government

RECOMMENDATION

Authorize the City Manager to execute a contract with C2R Engineering, Inc. of the Total Bid for the On-Call Sanitary Sewer Spot Repairs and CCTV Inspection Services FY 2024-2025 Project in the amount of \$125,000.00 on behalf of the City, and find the action exempt from review under CEQA pursuant to CEQA guidelines Section 15301.

FISCAL IMPACT

The lowest responsible bid was \$108,700.00. However, repairs will be done on an as-needed basis and per the contract will have a not-to-exceed cost of \$125,00.00, as budgeted in FY 2024/25 budget.

- Breakdown of funds to be used:
 - o \$125,000.00 from the Sewer Fund account 8210-5280, per the approved sewer maintenance budget
- Amount already included in the approved budget: Y
- Amount above budget requested: 0

SUMMARY

- The city advertised the On-Call Spot Repairs and CCTV Inspection Services FY24-25 Project on April 17, 2024 on the City website and on the Town Crier on May 1, 2024 and May 8, 2024.
- On May 21, 2024, the City received five (5) of bids and opened in a public session.
- The lowest responsive and responsible bidder is C2R Engineering, Inc. with the Total Base Bid in the amount of \$108,700.00.

BACKGROUND

The City's Sewer Maintenance Division in Public Works Department maintains a long list of sewer system deficiencies that require spot repairs. In order to make progress on those repairs and plan for emergency repairs, the City requested bids for On-Call Sanitary Sewer Spot Repairs and CCTV Inspection Services.

ENVIRONMENTAL REVIEW

The acceptance of the work is categorically exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(b), involving the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public sewerage involving negligible or no expansion of existing or former use, and none of the circumstances stated in CEQA Guidelines Section 15300.2 applies.

PREVIOUS COUNCIL CONSIDERATION

None

DISCUSSION/ANALYSIS

On May 21, 2024, the City opened five bids for the On-Call Sanitary Sewer Spot Repairs and CCTV Inspection Services FY 2024-2025. The bid results are included in Attachment 1.

It is recommended that the not-to-exceed \$125,000.00 contract be awarded to C2R Engineering, Inc., which was determined to be the apparent responsive bidder. C2R Engineering, Inc. has been in business since 2014 and has satisfactorily completed similar projects for the City of Los Altos, the City of Mountain View, the Town of Los Altos Hills, and other local agencies. C2R Engineering Inc. has previously completed On-Call Sanitary Sewer Spot Repairs and CCTV Inspections Services FY 2023-2024 for the City of Los Altos in a satisfactory and timely manner.

ATTACHMENTS

1. Resolution 2024-
2. Bid Summary for the On-Call Sanitary Sewer Spot Repairs and CCTV Inspection Services FY 2024-2025