



## AGENDA REPORT SUMMARY

**Meeting Date:** April 26, 2022

**Subject** Award of Maintenance Contract: Full Trash Capture Devices Cleaning and Inspection

**Prepared by:** Thanh Nguyen, Senior Civil Engineer

**Reviewed by:** Aida Fairman, Engineering Services Manager  
James Sandoval, Engineering Services Director

**Approved by:** Gabriel Engeland, City Manager

**Attachment:**

None

**Initiated by:**

Staff

**Previous Council Consideration:**

None

**Fiscal Impact:**

The following action will cost \$139,176

- Breakdown of funds to be used:
  - o \$139,176 Solid Waste Fund
- Requesting appropriation of the \$139,176 from the Solid Waste Fund to the Solid Waste Operating Budget 9410-5280
- There is sufficient fund balance available to cover this appropriation.
- Amount already included in approved budget: N

**Environmental Review:**

Categorically Exempt pursuant to CEQA Section 15301 (b) consisting of the operation and maintenance of existing storm drainage publicly-owned facilities involving negligible or no expansion of existing or former use.

**Policy Question(s) for Council Consideration:**

- None

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City Manager

GE

**Reviewed By:**

City Attorney

JH

Finance Director

JE

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**Summary:**

- In 2019, the City installed 11 full trash capture devices at storm drain inlets along El Camino Real in Los Altos to screen litter and debris from stormwater in those locations to help the City meet trash reduction goals set by the State Water Board through the Municipal Regional Permit
- These devices require quarterly inspection and debris removal for proper functioning
- In March 2020, City staff reviewed proposals for quarterly cleaning and inspection of the 11 devices for the next three years
- The Purchase is eligible for funding from the Solid waste fund as maintenance of the inlet based full-trash capture devices because the franchise fee plus the administrative fee combined reflect the reasonable value of the benefits conferred on Mission Trail Waste Systems by the Collection Agreement.

**Staff Recommendation:**

Authorize the City Manager to execute an agreement on behalf of the City with United Stormwater, Inc. in the amount of \$139,176 to provide quarterly maintenance services for the City's 11 inlet-based full trash capture devices



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### **Purpose**

Execute an agreement on behalf of the City with United Stormwater, Inc. in the amount of \$139,176 to provide quarterly maintenance services for the City's 11 inlet-based full trash capture devices located along El Camino Real.

### **Background**

The City of Los Altos stormwater program is regulated by the Municipal Regional Permit (MRP, also known as the City's NPDES permit), which includes required trash load reduction goals. In 2014, the City of Los Altos developed a Long-term Trash Load Reduction Plan, which evaluated trash levels in the City and strategies for reducing litter in stormwater. To continue progress toward the 100% trash load reduction goal set by the Water Board regulations through the MPR, the City worked with a consultant in 2018 to perform an evaluation to determine the best locations for installation of full trash capture devices. Staff selected 11 locations along El Camino Real based on the analysis performed using the drainage areas at each inlet and the trash generation levels in those areas. The City then requested and evaluated proposals for the installation of certified full trash capture devices.

On March 20, 2019, the City of Los Altos executed a contract with United Storm Water, Inc. for the purchase and installation of inlet-based full trash capture devices. United Storm Water installed Connector Pipe Screen (CPS) devices in each of the 11 inlets. These CPS devices are certified as Full Trash Capture devices by the Water Board and therefore provide credit to the City of Los Altos toward the 100% trash load reduction requirement. The installation contract with United Storm Water included the first three years of quarterly maintenance, consisting of removing accumulated debris and inspection of the devices to ensure they continue to function properly.

### **Discussion/Analysis**

In order to continue maintaining the CPS full trash capture devices, as is necessary for their proper functioning, the City advertised a request for proposals for the quarterly cleaning and inspection of the devices. Staff evaluated the four proposals that were received and recommend United Storm Water, Inc. for the maintenance services contract, which would begin in fall 2022 and continue through summer 2025.

The Engineering Services Department communicated with the city Attorney's Office in January 2022 to request and discuss the possibility of covering the future costs for the maintenance of the full-trash capture devices on El Camino Real through the Solid Waste Administrative Fee instead of the Storm Drain Operating Fund. After a thorough research and analysis, it was determined that the Solid Waste Administrative Fee could be used to cover the future costs of the maintenance of



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the inlet based full-trash capture devices since the franchise fee plus the administrative fee combine reflect the reasonable value of the benefits conferred on Mission Trail Waste Systems by the Collection Agreement.

United Storm Water has no claims against its contractor's license. There are no open violations for United Storm Water in the Federal Government Occupational Safety and Health Administration (OSHA) database. United Storm Water has been in business for over 22 years and has satisfactorily completed the maintenance of these 11 devices in the City of Los Altos since 2019, as well as similar work in the City of Fremont and Contra Costa County.

**Recommendation**

The staff recommends award of the maintenance contract to United Storm Water in the amount of \$139,176 for the cleaning and inspection of the City's 11 full trash capture devices on a quarterly basis over the next three years.