



AGENDA REPORT SUMMARY

Meeting Date: March 12, 2024

Subject Cities Association of Santa Clara County Draft Bylaws

Prepared by: Jon Maginot, Assistant City Manager

Approved by: Gabriel Engeland, City Manager

Attachment(s):

1. Draft JPA Bylaws
2. Memo Regarding Bylaws Requests and Suggestions
3. Executed Joint Powers Authority Agreement

Initiated by:

Cities Association of Santa Clara County

Previous Council Consideration:

September 26, 2023 (approval of draft JPA agreement)

Fiscal Impact:

There is no fiscal impact for the recommended action. As a member of the JPA, the City will be assessed an annual contribution to the JPA. These funds will be included in each year's operating budget.

Environmental Review:

Not applicable

Policy Question(s) for Council Consideration:

- Does the Council wish to provide feedback on the draft bylaws?
- Does the Council wish to delegate authority to Councilmember Fligor to approve final changes to the bylaws?

Summary:

- The Cities Association of Santa Clara County recently reorganized as a Joint Powers Authority (JPA) and has developed draft bylaws for review by each individual member city
- Councilmember Fligor currently serves as President of the JPA Board and Executive Committee, and is also the Los Altos City Council representative on the Board of Directors



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Staff Recommendation:

1. Review and provide any edits or feedback to draft Cities Association of Santa Clara County (CASCC) bylaws; and
2. Delegate authority to Councilmember Fligor to approve final changes to the bylaws at the CASCC Joint Powers Authority Board meeting