



AGENDA REPORT SUMMARY

Meeting Date: December 12, 2023

Subject Adopt the 2024 City Council meeting schedule

Prepared by: Melissa Thurman, City Clerk

Approved by: Gabriel Engeland, City Manager

Attachment(s):

1. 2024 City Council Meeting Calendar

Initiated by:

City Council

Previous Council Consideration:

None

Fiscal Impact:

None

Environmental Review:

Not applicable

Summary:

The City Council conducts regular meetings on the second and fourth Tuesday of each month in the Los Altos Council Chambers. In December of each year, the City Council adopts a regular meeting schedule for the following year.

The 2024 meeting dates are listed below and in Attachment 1:

- January 9, 2024
- January 23, 2024
- February 13, 2024
- February 27, 2024
- March 12, 2024
- March 26, 2024
- April 9, 2024
- April 30, 2024



Subject: Adopt the 2024 City Council meeting schedule

- May 14, 2024
- May 28, 2024
- June 11, 2024
- June 25, 2024
- July 9, 2024
- August 20, 2024
- September 10, 2024
- September 24, 2024
- October 8, 2024
- October 22, 2024
- November 12, 2024
- December 10, 2024

The City Council meeting schedule includes cancelling the second regular meeting in July and the first regular meeting in August for a summer break. Also, the second meeting in November in 2024 is recommended to be cancelled due to the proximity to the Thanksgiving holiday. The second meeting in December is also cancelled due to the date falling on Christmas Eve.

A request was made by a Councilmember to move the second regular meeting date in April 2024 to April 30th (previously scheduled for April 23), as April 23rd falls on the Passover holiday.

Staff Recommendation:

Adopt the 2024 City Council meeting schedule