

RESOLUTION NO. 2023-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL
SERVICIES AGREEMENT AMENDMENT ONE WITH ROBERT HALF, INC.**

WHEREAS, in 2019, the City engaged Robert Half Inc. with a do not exceed \$300,000 contract, to address staffing need in the Finance department, primarily focusing on providing the counter services for business licensing; and

WHEREAS, between 2020 and 2021, the Finance department experienced significant staff turnover, leading to increased reliance on Robert Half’s services; and

WHEREAS, as of June 30, 2023, the City had occurred approximately \$149,000 in expenses for the temporary staffing services; and

WHEREAS, in October 2023, there were three key personnel on leave combined with two existing vacancies, the Finance department needs the temporary staffing to run the basic operation and to prepare the annual audit.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos hereby authorizes the City Manager execute a professional services agreement amendment one with Robert Half Inc. extending the professional services agreement to June 30, 2024 with an amount not to exceed \$150,000 for Fiscal Year 2023/24 for temporary accounting staffing services.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 12th day of December, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jonathan D. Weinberg, MAYOR

Attest:

Melissa Thurman, MMC
CITY CLERK