



AGENDA REPORT SUMMARY

Meeting Date: May 10, 2022

Subject **Resolution No. 2022-__ : 2022 City Council Election:** Adopt Resolution No. 2022-__ calling for a General Municipal Election to be held on November 8, 2022 for two City Council seats and requesting the services of the County of Registrar of Voters to conduct the election and consolidate it with the General Election.

Prepared by: Angel Rodriguez, Interim City Clerk

Reviewed by: Jon Maginot, Assistant City Manager

Approved by: Gabriel Engeland, City Manager

Attachment(s):

1. Resolution No. 2022-__

Initiated by:

Staff

Previous Council Consideration:

None

Fiscal Impact:

The estimated cost of conducting the election through Santa Clara County is approximately \$79,500. This represents a far less amount than if the City were to conduct the election on its own.

Breakdown of funds to be used:

- o \$79,500 General Fund

The cost of the election has been included as part of the Proposed FY 22-23 Budget. Any staff time used for the election will fall under expected activities for the City Clerk's office.

Amount already included in approved budget: Yes

Environmental Review:

Not applicable

City Manager

GE

Reviewed By:

City Attorney

JH

Finance Director

JE



Subject: Resolution No. 2022-__: 2022 City Council Election

Policy Question(s) for Council Consideration:

None. Consolidation of the Municipal Election with the General Election and requesting election services from the Santa Clara County Registrar of Voters is in line with past practices of the City and results in substantial cost savings to the City.

Staff Recommendation:

Adopt Resolution No. 2022-__ calling for a General Municipal Election to be held on November 8, 2022 for two City Council seats and requesting the services of the County of Registrar of Voters to conduct the election and consolidate it with the General Election.



Subject: Resolution No. 2022-__: 2022 City Council Election

Purpose

To call the City Council Election for 2022

Background

Los Altos Municipal Code Section 2.04.040 specifies that “a regular election to select members of the Council shall be held on the first Tuesday after the first Monday in November of each even-numbered year.” In addition, Municipal Code Section 2.04.030 specifies that “no person shall serve more than two consecutive terms on the Los Altos City Council, plus the completion of any unexpired term to which such person was elected or appointed.”

Pursuant to Elections Code 10220, candidates for elective City office may be nominated during a nomination period specified by State law. Elections Code 10403 requires that the City Council adopt a resolution calling for an election to fill elective seats. In addition, State law requires that the Council adopt a resolution requesting the services of the County of Registrar of Voters to conduct the election and consolidate it with the General Election.

Discussion/Analysis

The attached Resolution No. 2022-__ calls for an election to fill two elective offices on the Los Altos City Council. It also requests the Santa Clara County Board of Supervisors consolidate the City’s election with the General Election on November 8, 2022. The nomination period for the 2022 General Municipal Election will open on July 18, 2022 and close on August 12, 2022. If a qualified incumbent fails to file the necessary documents by the end of the nomination period, a five, calendar-day extension will be granted during which any candidate, other than the incumbent, may file or withdraw.

If consolidation is approved, the City’s responsibilities would include: receiving and processing candidate nomination papers, forwarding candidate statements to the County, forwarding absentee voter applications and write-in declarations to the Registrar of Voters, publication of notices, and distribution and receipt of Fair Political Practices Commission documents. The County would provide all other services.

Recommendation

The staff recommends adoption of Resolution No. 2022-__ calling for a General Municipal Election to be held on November 8, 2022 for two City Council seats and requesting the services of the County of Registrar of Voters to conduct the election and consolidate it with the General Election.