



**CITY OF LOS ALTOS
CITY COUNCIL MEETING MINUTES
TUESDAY, MARCH 26, 2024
7:00 p.m.
1 N. San Antonio Rd. ~ Los Altos, CA**

*Jonathan D. Weinberg, Mayor
Pete Dailey, Vice Mayor
Neysa Fligor, Councilmember
Lynette Lee Eng, Councilmember
Sally Meadows, Councilmember*

CALL MEETING TO ORDER – Jonathan D. Weinberg, Mayor, called the meeting to order at 7:00 p.m.

ESTABLISH QUORUM – All Councilmembers were present.

PLEDGE ALLEGIANCE TO THE FLAG – **Neysa Fligor, Councilmember**, led the Pledge of Allegiance.

REPORT ON CLOSED SESSION

There was no recent Closed Session meeting.

CHANGES TO THE ORDER OF THE AGENDA

There were no changes to the order of the agenda.

SPECIAL ITEM

Recognize the Los Altan of the Year

Jonathan D. Weinberg, Mayor, presented a Proclamation to the Los Altan of the Year, Vicki Reeder.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following members of the public spoke during Public Comment:

- Meri-Beth Bird
- Blaine Dewonczyk
- Ben McCann
- Mary Post
- Marina

CONSENT CALENDAR

Lynette Lee Eng, Councilmember, asked to pull Item 3 of the Consent Calendar. **Jonathan D. Weinberg, Mayor**, moved Item 3 of the Consent Calendar to after Item 10 on the agenda.

Motion by Fligor and Seconded by Meadows to approve Items 1, 2, 4, 5, 6 and 7 of the Consent Calendar. **Motion carried unanimously by roll call vote.**

1. Approve draft meeting minutes for the Special and Regular meetings of March 12, 2024
2. Receive and Accept the Treasurer's Report through February 29, 2024

4. Adopt a Resolution authorizing the City Manager to accept the grant funding from the State of California in the amount of up to \$88,425 to be used for SB 1383 program implementation through fiscal year 2025/26
5. Waive Second Reading and Adopt an Ordinance of the City Council of the City of Los Altos Adding Chapter 2.30 Electronic Signatures to Title 2 Administration and Personnel of the Los Altos Municipal Code and find that this action is Exempt from Environmental Review Pursuant to Section 15061(b)(3) of the State Guidelines Implementing the California Environmental Quality Act of 1970
6. Adopt a Resolution awarding the construction contract for the Los Altos Community Center Emergency Operations Center Project CF-01021 to Argo Construction, Inc. of Pacifica, California as the lowest responsible bidder submitting a responsive bid with a Base Bid amount not-to-exceed \$2,700,000, and up to 15% contingency, if needed, in the amount not-to-exceed \$405,000, for a total construction amount not-to-exceed \$3,105,000
7. Accept the Comprehensive Annual Financial Report and compliance reports for the fiscal year ended June 30, 2023

PUBLIC HEARINGS

8. Adopt a Resolution of the City Council of the City of Los Altos setting Certain Fees and Charges to be collected in FY2024/25 and find that this action is statutorily exempt from CEQA under CEQA Guidelines Sections 15273(a)(1) and (a)(2); and direct staff to amend the City's Finance Policy to include a provision for annual adjustments to the Master Fee Schedule based upon CPI

Nick Zornes, Development Services Director, presented the report.

Jonathan D. Weinberg, Mayor, opened the Public Hearing.

The following members of the public spoke during the Public Hearing:

- Jon Baer

Jonathan D. Weinberg, Mayor, closed the Public Hearing.

Motion by Meadows and Seconded by Fligor to adopt a resolution, including the fee schedule attached as an exhibit to the resolution, setting certain fees and charges to be collected in FY2024/25 and find that this action is statutorily exempt from CEQA under CEQA Guidelines Sections 15273(a)(1) and (a)(2); and direct staff to amend the City's Finance Policy to include a provision for annual adjustments to the Master Fee Schedule based upon CPI. **Motion carried unanimously by roll call vote.**

DISCUSSION ITEMS

- 9. Housing Element Annual Progress Report for Calendar Year 2023, and Housing Element Implementation Status**

Nick Zornes, Development Services Director, presented the report.

There were no speakers regarding the item.

Motion by Fligor and Seconded by Lee Eng to adopt a Resolution of the City Council of the City of Los Altos Accepting the Housing Element Annual Progress Report for Calendar Year 2023 and Authorizing Staff to Submit the Report to the California Department of Housing and Community Development and find that this action is exempt from the requirements of the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15378(b)(5).

Motion carried unanimously by roll call vote.

The City Council took a recess at 8:57 p.m.

The City Council reconvened at 9:05 p.m.

- 10. Discuss how Commissions conduct outreach**

Pete Dailey, Vice Mayor, opened the item for discussion.

There were no speakers regarding the item.

The City Council provided direction to staff regarding future public outreach by city commissions.

- 3. Adopt a resolution adopting the City's Mission Statement**

Lynette Lee Eng, Councilmember, explained why she requested to pull the item from the Consent Calendar.

Motion by Dailey and Seconded by Lee Eng to table the item.

Jonathan D. Weinberg, Mayor, made a substitute motion:

Motion by Weinberg and Seconded by Meadows to adopt a resolution adopting the City's Mission Statement. **Motion carried 4-1 by roll call vote with Councilmember Lee Eng opposed.**

INFORMATIONAL ITEMS ONLY

- 12. Tentative Council Calendar and Housing Element Update Implementation Calendar**

COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

- **Jonathan D. Weinberg, Mayor** – Requested future agenda items:
 - Raising of the Progress Pride flag in June. (*Unanimous support*)
 - Raising of the Juneteenth flag in June. (*Unanimous support*)
- **Pete Dailey, Vice Mayor** – Requested a future agenda item:
 - Letter of support for various law enforcement bills (*Supported by Fligor and Lee Eng*)
- **Neysa Fligor, Councilmember** – Requested future agenda items:
 - Review criteria for how the 1% for public art fees was established and consider redirecting how the fee is allocated (*Supported by Dailey and Lee Eng*)
 - Discuss a possible community-member appointment to a Santa Clara County board, Sourcewise, which offers support for seniors (*Supported by Meadows and Lee Eng*)
- **Lynette Lee Eng, Councilmember** – Requested future agenda items:
 - Discussion on revising the travel policy (*No support*)

ADJOURNMENT – The regular meeting adjourned at 10:08 p.m.

The meeting minutes were prepared by Melissa Thurman, City Clerk, for approval at the regular meeting of April 9, 2024.

Jonathan D. Weinberg
Mayor

Melissa Thurman, MMC
City Clerk

The March 26, 2024 City Council meeting recording may be viewed via the following external website: <https://www.youtube.com/@CityofLosAltosCA>

The City of Los Altos does not own or operate YouTube. The video referenced on these minutes were live at the time the minutes were published.