



## SENIOR COMMISSION AGENDA REPORT

**Meeting Date:** February 5, 2024

**Subject:** Marketing Plan for American Association of Retired Persons (AARP) Survey

**Prepared by:** Jaime Chew, Recreation Manager

**Initiated by:** City Staff

### **Staff Recommendation**

The staff recommends to receive the report and discuss supplemental ways the Commission can support marketing efforts.

### **Summary/Project Description:**

Marketing Plan for AARP Survey

### **Background**

As recommended by CAFÉ, the City will conduct the AARP survey to gain statistical data which will provide metrics to compliment and compare the information to be gathered in focus groups. CAFÉ recommends that the survey be open for 12 weeks to ensure there is a sufficient timeframe for community members to provide feedback. This information will be utilized to create an Action Plan to recertify as an Age Friendly City through the World Health Organization (WHO).

Staff met with an AARP representative on August 3, 2023, to discuss the survey process. Staff had a follow up meeting with the AARP research and development team on August 31, 2023, to finalize the set up of the online survey link. The research and development team recommended a minimum target of 300 respondents with an ultimate goal of 500.

The City received the live survey link in October, and worked with the Public Information Officer (PIO) team on the following marketing avenues:

- Posting on the City website
- City Manager's email newsletter
- Parks & Recreation email newsletter
- Social media accounts (Facebook, Instagram, Nextdoor)
- Los Altos Community Center monitors
- City press announcement
- A-Frames

### **Discussion/Analysis**

The Commission will need to discuss supplemental ways to support marketing efforts of the AARP Survey to ensure the minimum number of 300 respondents is met. The ad hoc subcommittee of Commissioners Nagao and O'Reilly reported on the Grant and Los Altos Community Center lunch



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program presentations at the January 8, 2024 Senior Commission meeting. Commissioner Basiji should provide a final report for the Rotary presentation.