



CITY OF  
**LONG LAKE**

## **City Council Agenda Report**

### **City of Long Lake**

450 Virginia Avenue, PO Box 606

Long Lake, MN 55356

**MEETING DATE / May 6, 2025**

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**SUBJECT:** Approve Joint Powers Agreement with the Minnesota Bureau of Criminal Apprehension (BCA) to Conduct Fire Department Background Checks

**Prepared By:** Jeanette Moeller, City Clerk

**Report Date:** 4/16/2025

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### **Recommended City Council Action**

Staff recommends the following:

Motion to approve the Joint Powers Agreement with the State of Minnesota Bureau of Criminal Apprehension, SWIFT Contract # 267874, to conduct Fire Department pre-employment Federal Background Checks.

### **Overview / Background**

The City's Fire Department (as the Government Unit) currently utilizes the Minnesota Bureau of Criminal Apprehension to conduct fingerprint based pre-employment background investigations of Fire Department applicants, and particularly of candidates who have lived outside of Minnesota within the five years prior to making their application to the Department.

In order to continue this necessary practice, the State of Minnesota Bureau of Criminal Apprehension requires that the City, on behalf of its Fire Department, enter into the attached Joint Powers Agreement. Doing so will assure that the Department retains the ability to recruit and hire eligible quality applicants.

*Please note that as the future form of the City's Fire Department takes shape and is more certainly known, staff will follow up with the MN BCA to determine whether entering into a revised Joint Powers Agreement is required; or whether this current agreement with 'the City of Long Lake, on behalf of its Fire Department' as the Government Unit remains sufficient.*

### **Supporting Information**

- Joint Powers Agreement with the State of Minnesota Bureau of Criminal Apprehension