



Special Event Permit

CITY OF LONG LAKE
450 Virginia Avenue
Long Lake, MN 55356
City Hall Phone / 952-473-6961

Date Issued _____

PERMIT APPLICATIONS MAY
BE EMAILED TO:
jmoeller@longlakemn.gov

Permit applications **will not be
considered complete** unless
accompanied by required
exhibits.

FOR OFFICE USE ONLY

Amount Due: \$ 150.00
Date Paid: 6/26/26
 Check # 6797
 Credit Card
 Cash Receipt # _____

ATTENTION - Complete this permit application form and submit to City Hall **at least 45 days prior to the event start date**.
Permit application must be accompanied by all required exhibits and the permit fee (see page 3 of this application) to be
considered complete.

Event Name Buckhorn Days 2026

Describe Location or Area of City Where Event Will Take Place Nelson Lakeside Park

of Participants Expected to Attend Event 400-500 (throughout the day)

Describe Any Participation/Entry Fees to be Charged No fee for entry; fees may be charged for participation in
certain event activities

Event Dates/Times Proposed

** List all Event Dates/Times Below **			
<i>Day of Week</i>	<i>Date</i>	<i>Start Time</i>	<i>End Time</i>
Saturday	July 25, 2026	8:00 am (Setup)	10:00 pm
		12:00 noon (Start Time)	Cleanup will follow

Event Type (CHECK ALL THAT APPLY)

Parade Festival Run/Walk Sporting Event Block Party Private Party

Other, Describe _____

Event Includes (CHECK ALL THAT APPLY)

Liquor Service Food Service Bingo/Raffles Live Music Amplified Audio
 Animals Pedestrians/Runners Bicycles Floats Motor Vehicles, # Expected + / - 40

Other Vehicles, Explain Food trucks

Games, Amusement Devices or Carnival Equipment, Describe Jumpy house / inflatables, Orono Lions Club car
show, bean bag toss, Midwest All-Star Wrestling, live music all day

Will parking for the event exceed on site parking facilities available?

Yes, written permission from area property owners allowing use of their property for parking is attached.
 No

Who will be providing traffic control personnel? Wayzata PD

Who will be providing traffic control / delineation equipment (barricades, signs, traffic cones, no parking signs, etc.)?

Long Lake Public Works and Long Lake Area Chamber of Commerce

Street(s) to be Closed (A MAP SHOWING THE SPECIFIC ROUTE OR AREA TO BE CLOSED **MUST BE ATTACHED**)

Symes Street

Site Map and Detailed Description of Event Required

A DETAILED SITE MAP OF THE EVENT AREA AND DETAILED EVENT DESCRIPTION NARRATIVE ***MUST BOTH BE ATTACHED TO THIS APPLICATION.*** The Site Map should show locations of food and beverage vendors (noting controlled entry to any alcoholic beverage service areas), where activities will be taking place, and where any temporary infrastructure such as tents or bandstand facilities will be installed.

Insurance Carrier for Event

A Certificate of Insurance naming the City of Long Lake as an additional insured is **required to be submitted** at least 10 days prior to the event start date, unless otherwise noted in the permit conditions of approval. Amount of insurance required is \$1,000,000.

Name of Insurance Carrier Owners Insurance Company Policy Number 08493283

Chairperson, Event Manager, or Director (Person Responsible for Duties of Permit Holder)

Full Name Marty Schneider Daytime Phone 612-237-3843

Alternate Phone _____ Email Address martyexplore@msn.com

Street Address _____

City / State / Zip _____

Organization Information

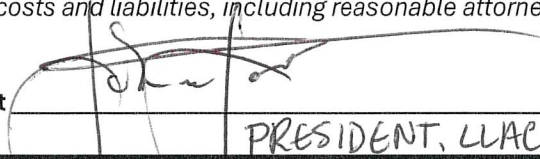
Organization Name Long Lake Area Chamber of Commerce

Mailing Address PO Box 662

City / State / Zip Long Lake, MN 55356

Phone 612-237-3843 Email Address martyexplore@msn.com

By signature below, applicant/event organizer agrees to abide by any and all conditions of Special Event Permit approval, if approved; and hereby agrees to indemnify, hold harmless, and exempt the City of Long Lake, its officers, employees, and agents from any and all claims, costs and liabilities, including reasonable attorneys' fees, in any way related to the applicant's Special Event as approved.

X Signature of Applicant  Date 6/26/2026
PRESIDENT, LLAC BOARD

**** THIS SECTION TO BE COMPLETED BY CITY STAFF ONLY ****

APPLICATION SUBMITTED WAS - Complete With Exhibits [] Incomplete – Date Completed _____

Damage Deposit Submitted (IF APPLICABLE) - Not Applicable [] Amount = \$ _____ Check # _____

Review by Department Head or Designee

Public Works Staff Initials SD Date 7/1/2026

Fire Department Staff Initials MH Date "

Police Department Staff Initials JB Date "

Staff Signature - Special Event Permit Issued By _____ (CITY CLERK OR AUTHORIZED DESIGNEE)

City Council Approval Date _____ Date of Issuance _____ PERMIT #S 2026-10

Conditions of Permit Approval

Permit Conditions Detailed in Attached Letter Dated 6/30/2026

[] Permit Conditions Listed Below:



CITY OF
LONG LAKE

June 30, 2026

Marty Schneider, Event Organizer
Long Lake Area Chamber of Commerce
PO Box 662
Long Lake, MN 55356

RE: SPECIAL EVENT PERMIT CONDITIONS, PERMIT #S2026-10
Buckhorn Days 2026 / Saturday, July 25, 2026 (12:00 noon – 10:00 pm)

Dear Event Organizer:

Your application for a Special Event Permit for Buckhorn Days 2026 is hereby approved, subject to the conditions listed below. The Wayzata Police Department and its officers, acting on behalf of the City of Long Lake, are empowered to revoke this Special Event Permit at any time for any safety concerns that are not immediately resolved by the permit holder or a representative of the permit holder. This revocation shall cause the immediate cancellation of the event originally authorized by this Permit.

- [] The Shoreline Fire Department and Wayzata Police Department, acting on behalf of the City of Long Lake, may impose additional conditions to this permit by email correspondence of the Fire or Police Chief as needed.
- [] Written permission from property or business owner(s) for off-site parking locations is required to be submitted to the City Clerk *by no later than Wednesday, July 22.*
- [] Event organizer is required to contact Wayzata Police Chief Jamie Baker at 952-404-5340 to discuss event preparation and to work with Buckhorn Days volunteer staff. It's a requirement of this permit that a Wayzata Police Department licensed officer be contracted for and present on site from 6:00 pm through the duration of the event; or alternatively, in lieu of contracting for an officer, the Chamber of Commerce may provide the Wayzata Police Department with a booth site for the duration of the event at no cost. The event organizer is required to contact Chief Baker or her designee to arrange compliance with this condition.
- [] Barricades to block off access to Lake Street and Symes Street during the event must be temporary structures and no damage to the street will be allowed. Event organizer is required to contact the Long Lake Public Works Department to request loan of barricades and traffic cones for the event. Access must be made available to any emergency vehicles and property owners if needed. Fire hydrants must remain free of obstruction.

SPECIAL EVENT PERMIT CONDITIONS, PERMIT #S2026-10

Buckhorn Days 2026 / Saturday, July 25, 2026 (12:00 noon – 10:00 pm)

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- [] Event organizer and event staff will be responsible to organize and provide traffic control needed during the event, with Police available to assist when an officer is present. Traffic control personnel must utilize traffic safety vests and/or flags while at their posts.
- [] No car show or event-related vehicles or trailers may be driven or parked on the grass within any Nelson Lakeside Park property without prior approval from the Long Lake Public Works Director. Should weather conditions leading up to the event date prevent allowing the car show to park on grass areas within Nelson Lakeside Park, the event organizer is authorized to move the car show to an alternative location on private property with permission of the property owner. Vendors and event-related vehicles or equipment may not damage asphalt on any streets or paved parking areas.
- [] The event organizer will be responsible to make adequate portable restroom facilities and handwashing stations available for the anticipated attendance. A minimum of three (3) additional portable restroom units is required, unless otherwise approved by the City Clerk.
- [] The event organizer will be responsible to contract for additional waste containers to be provided at Nelson Lakeside Park. The waste container provider employed by the event must be consulted as to the appropriate number and size of waste containers needed for the 400 to 500 event attendees expected.
- [] A 1 Day to 4 Day Temporary On Sale Liquor License must be obtained by the Orono Lions Club to permit alcohol sales in Nelson Lakeside Park during Buckhorn Days 2026. It is a requirement of this permit that all liquor service and distribution be discontinued at or before 9:30 pm.
- [] Controlled access to the alcoholic beverage sales area must be provided. The alcohol sales area must be clearly fenced off with limited points of entry provided, preferably no more than two. ID's must be checked for anyone who appears 35 years of age or younger. Wristbands are required for alcoholic beverage service. Alcoholic beverages may not leave Nelson Lakeside Park property at any time. It is a requirement of this permit that "no alcoholic beverages beyond this point" temporary signage be posted at the perimeter of the park in various locations.
- [] Any persons working alcohol sales for Buckhorn Days 2026 may not be under the influence of or consume alcoholic beverages while staffing their location.
- [] Long Lake City Ordinance requires that dogs on park property be restrained by a physical leash not exceeding 6 feet in length. During the event, all dogs are required to be leashed while on Nelson Lakeside Park property, except while racing the in the designated, roped off, controlled race area during the Dog Races.
- [] A Noise Variance Permit must be obtained from the City to allow the use of sound amplification equipment for broadcasting announcements and live entertainment through the duration of the event.
- [] The event organizer is responsible to contact the Long Lake Public Works Director at 320-582-7061 to arrange for any electrical power needs for the event.
- [] The event organizer is required to provide a final format Buckhorn Days 2026 event flyer / schedule to the City Clerk at least 10 days prior to the event date for City distribution and notification purposes.

SPECIAL EVENT PERMIT CONDITIONS, PERMIT #S2026-10

Buckhorn Days 2026 / Saturday, July 25, 2026 (12:00 noon – 10:00 pm)

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- [] A Certificate of General Liability Insurance from the Long Lake Area Chamber of Commerce must be submitted to the City Clerk *by no later than Wednesday, July 22.*

- [] A thorough cleanup of Nelson Lakeside Park must occur within 24 hours following the event's usage of the park on Saturday, July 25.

Please be advised that by acceptance of Special Event Permit #S2026-10, the permit holder, on behalf of any and all organizations and private persons, grants authority to operate under the Special Event Permit, and agrees to indemnify and hold harmless the City of Long Lake from all claims arising from said event. The permit holder, all organizations and private persons exercising authority under this Permit, do waive and release all claims against the City of Long Lake, its officers or employees for any damage to person or property arising from the exercise of privileges granted by this Permit and agrees to hold harmless the City of Long Lake, its employees and officers from any such claim.

Thank you in advance for your cooperation, and best wishes for a successful event.

Sincerely,



Jeanette Moeller
City Clerk

LONG LAKE AREA CHAMBER OF COMMERCE-ORONO LIONS
BUCKHORN DAYS Saturday July 25,2026 Schedule

12noon- 10pm Live Music Stage/Tent (4 acts)-(MidCountry Bank & Long Lake Area Chamber)

12 noon -8pm General participant booths (Long Lake Chamber)

12 noon-9:30pm Food Trucks and Refreshments (Orono Lions)

12 noon- 5pm Jumpy house inflatables, Games & Kid Zone
(Long Lake Area Chamber)

12 noon-3pm Car Show (Orono Lions)

4-5pm Bean bag toss tournament (Orono Lions)

3:30pm-4pm Doggie Races (Orono Lions)

5pm -7pm Midwest Allstar Wrestling (Long Lake Area Chamber)

12 noon – on: City of Long Lake,Wayzata PD booth & Fire Dept

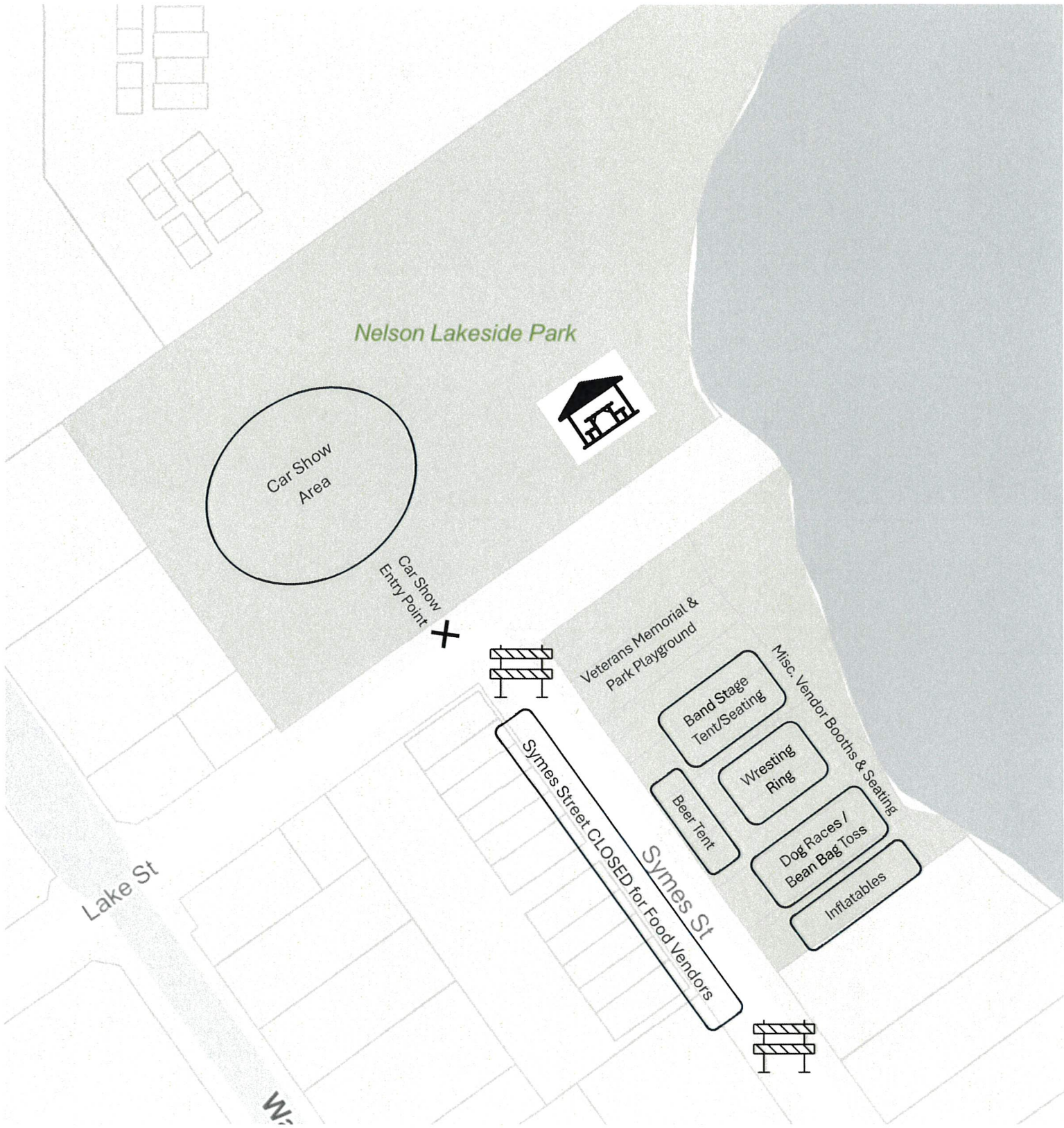
(times subject to slight adjustment and change as needed.)

MUSIC LINE-UP-BUCKHORN DAYS (SAT. JULY 25, 2025)

12 NOON – 10pm:

--BRADY PERL, STAMPEDE, PICKLED BEATS & (to be announced)

Buckhorn Days – Site Map



Nelson Lakeside Park

Car Show Area

Car Show Entry Point

Veterans Memorial & Park Playground

Band Stage Tent/Seating

Wrestling Ring

Misc. Vendor Booths & Seating

Beer Tent

Dog Races / Bean Bag Toss

Inflatables

Symes Street CLOSED for Food Vendors

Lake St

Symes St

W...

2nd Annual
ORONO LION'S CLUB
CAR SHOW

in conjunction with

Buckhorn Days

JULY 25TH, 2026



Gates Open at 11 AM

SHOW
12 PM – 3 PM

NELSON LAKESIDE PARK
LONG LAKE, MN



★ ★ ★ ★ ★ LIVE PRO WRESTLING ★ ★ ★ ★ ★



MIDWEST ALL-STAR WRESTLING
MAW

FREE SHOW!

INVADES BUCKHORN DAYS 2

LIVE MUSIC, FOOD, REFRESHMENTS & ACTIVITIES FOR ALL AGES



SATURDAY, JULY 25TH

5PM BELLTIME



NELSON LAKESIDE PARK - 1860 SYMES STREET, LONG LAKE MN

 @MW_ALLSTAR

CARD SUBJECT TO CHANGE

 @MW_ALLSTAR



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date of organization	Tax exempt number
Orono Lions Club	Jan 1, 1962	41-6038969

Organization Address (No PO Boxes)	City	State	Zip Code
		Minnesota	

Name of person making application	Business phone	Home phone
Warren Garrett	612-865-7262	

Date(s) of event	Type of organization	<input type="checkbox"/> Microdistillery	<input type="checkbox"/> Small Brewer
7/25/2026	<input checked="" type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		

Organization officer's name	City	State	Zip Code
Warren Garrett, President	Long Lake	Minnesota	55356

Organization officer's name	City	State	Zip Code
Harrison Smith, Vice President	Minneapolis	Minnesota	55416

Organization officer's name	City	State	Zip Code
Lyle Brandt, Treasurer	Orono	Minnesota	55356

Location where permit will be used. If an outdoor area, describe.
 During the Buckhorn Days summer festival held on Saturday, 7/25/2026 in Nelson Lakeside Park, which is located at 1860 Symes Street, Long Lake, MN.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
 N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

CITY OF LONG LAKE
 City or County approving the license

\$25.00
 Fee Amount

Event in conjunction with a community festival Yes No

1,845
 Current population of city

Jeanette Moeller, City Clerk
 Please Print Name of City Clerk or County Official

Date Approved

7/25/2024
 Permit Date

jmoeller@longlakemn.gov
 City or County E-mail Address

J Moeller
 Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Noise Variance Permit Application

CITY OF LONG LAKE
450 Virginia Avenue, PO Box 606
Long Lake, MN 55356
City Hall Phone / 952-473-6961

PERMIT APPLICATIONS MAY
BE EMAILED TO:
jmoeller@longlakemn.gov

- Complete this permit application form and submit to City Hall **at least 45 days prior to the requested start date**. Permit applications must be reviewed by staff and presented to City Council for approval and authorization to issue.

Applicant Information (Person Responsible for Duties of Permit Holder)

Contact Person / Applicant Name Marty Schneider
Phone 612-237-3843 Email Address martyexplore@msn.com
Organization Name Long Lake Area Chamber of Commerce
Mailing Address PO Box 662
City / State / Zip Long Lake, MN 55356

Noise Variance Request

Describe in detail the activity (live music, sound amplification for an event, construction, etc.) requiring a variance from the City's noise ordinance on the lines below:

Use of sound amplification equipment for announcements and live musical entertainment during Buckhorn Days.

** List All Dates and Requested Hours for Proposed Noise Activity Below **			
<i>Day of Week</i>	<i>Date</i>	<i>Start Time</i>	<i>End Time</i>
Saturday	7/25/2026	11:00 am	10:00 pm

Applicant Signature

Permit holder is required to have an individual present at all times to monitor sound levels and assure operation within reasonable limits. The applicant / organization acknowledges that the Wayzata Police Department and its officers, acting on behalf of the City of Long Lake, are empowered to revoke this Noise Variance Permit at any time for any concerns that are not immediately resolved by the permit holder or a representative of the permit holder. This revocation shall cause the immediate termination of the noise originally authorized by this permit.

X Signature of Applicant  Date 6/26/2026

PRESIDENT, LLAC BOARD

*** THIS SECTION TO BE COMPLETED BY CITY STAFF ONLY ***

Staff Signature - Permit Issued By _____ (CITY CLERK OR AUTHORIZED DESIGNEE)

City Council Approval Date _____ Date of Issuance _____

Conditions of Permit Approval _____

