



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / October 3, 2023

SUBJECT: Public Hearing: Certification of Unpaid Delinquent City Utility Accounts and Services Invoices for Assessment/Collection

Prepared By: Amanda Nowezki, Finance/Utilities Officer

Report Date: 9/25/2023

Recommended City Council Action

Upon conclusion of the required Public Hearing, staff recommends the following:

Motion to adopt Resolution No. 2023-39 for the certification and collection of delinquent 2023 water and sewer utility service charges, recycling program fees, storm water charges, legal pass through and unpaid general service charges.

Overview / Background

Annually, cities have the opportunity to certify to Hennepin County all unpaid delinquent utility accounts and unpaid general service charges invoices to be collected with the following year's taxes. In addition to the outstanding amounts delinquent, four percent (4%) interest per annum and the County's \$2.50 administrative fee would be added to all unpaid delinquent accounts.

State statutes require the City hold a Public Hearing regarding the assessment of these fees prior to certifying the assessment roll to the County. Notices of the Public Hearing have been sent by direct mail to the property owners of record for all delinquent properties. The hearing provides an opportunity for property owners to ask questions and provide comments regarding the proposed assessment. Unpaid delinquent accounts paid in full by November 10, 2023 will be removed from the final assessment roll to be certified to Hennepin County. The deadline to certify assessments to Hennepin County is November 30 of each year per state statute.

Please note that in order to appeal an assessment, consistent with statute, the property owner must have filed a signed written objection to the assessment with the City Clerk prior to the hearing or have presented the written objection to the presiding officer at the hearing. To date, no signed written appeal has been received from any of the affected property owners.

Supporting Information

- Resolution No. 2023-39 with attached updated assessment roll exhibit (updated September 25 to reflect accounts paid)
- Copy of public hearing notice
- Copy of letter mailed to impacted property owner of record (unpaid general services invoice)