



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / October 3, 2023

SUBJECT: Receive 3rd Quarter 2023 Revenues and Expenditures

Prepared By: Amanda Nowezki, Finance/Utilities Officer

Report Date: 9/27/2023

Recommended City Council Action

Staff recommends the following:

Motion to receive 3rd Quarter 2023 Revenues and Expenditures as of September 30, 2023 as presented.

Overview / Background

For the Council's awareness, snapshots of the City's fund account balances are to be presented on a quarterly basis. Attached are 3rd quarter 2023 revenue and expenditures for review.

Revenues: Fund-Revenue XXX-XXXXX

Expenses: Fund-Department-Expense XXX-XXXXX-XXXX

Notes: Numbered references are addressed at the bottom of each fund report - General Fund is on page 6, Water Fund is on page 8, Sewer Fund is on page 10, Surface Water Fund is on page 11, Recycling Fund is on page 12, Fire Dept Fund is on page 15.

Additional Commentary

Currently most funds are at budget for the year, with the exception of the General Fund, which is currently at 96% of the years budgeted expenses. Here are some important things to note regarding current revenue and expenses:

General Fund (101) Factors:

- Public Relations services and legal fees related to Fire Department negotiations.
- Implementation of a Fire Department Duty Crew.
- Design service fees for the development of a new City logo.
- Purchase of a new City website (under construction) and an integrated Agendas & Meetings Management software solution.
- Replacement of a furnace at City Hall.
- The purchase of a street sweeper for Public Works.

Enterprise Funds (601/602/603) Notes:

- All enterprise funds are projected to have significant cash losses totaling over \$180,000 as approved in the 2023 budget.
- There was an increase in workers comp premiums as a result of Public Works position reclassifications.

Fire Department Fund (205) Factors:

- 3rd quarter payroll is not included in the expenses.
- The purchase of 25 new radios for the Fire Department.

Should you have any questions regarding any of the information contained in these reports, please contact me by email or phone prior to the Council meeting for any clarification.

Supporting Information

- 3rd Quarter 2023 Budget Spreadsheets