



City Council Agenda Report

City of Long Lake
450 Virginia Avenue
Long Lake, MN 55356

MEETING DATE / August 5, 2026

SUBJECT: Approve Contract with Hakanson Anderson Associates, Inc. to Provide City Engineering Services

Prepared By: Amanda Nowezki, City Administrator

Report Date: 7/27/2026

Recommended City Council Action

Staff recommends the following:

Motion to approve entering into a contract for City engineering services with Hakanson Anderson Associates, Inc., effective immediately, to authorize the Mayor and City Administrator to execute the agreement subject to any final revisions by staff and the City Attorney, and formally designate Hakanson Anderson Associates, Inc. as the Long Lake City Engineer, upon full execution of the agreement.

Overview / Background

At a City Council work session held on June 2, 2026, staff presented a recommendation to explore alternative engineering services providers and received authorization to do so. Upon receiving this direction from the Council, a staff panel consisting of the City Administrator, Public Works Director, and City Clerk interviewed Bolton & Menk, Inc., Bollig Engineering, and Hakanson Anderson Associates, Inc. While all three firms clearly possessed the technical qualifications to provide quality engineering services to the City of Long Lake, the interview panel recognized the importance of focusing on firms that could potentially best fit the City's needs, and staff submitted a detailed written questionnaire with scenarios to two preferred firms. After reviewing the responses received from the engineering services providers, staff was impressed with the thorough response submitted by one firm and invited Hakanson Anderson Associates, Inc. to present to the City Council at their July 21 work session.

After careful consideration, staff recommends the Council consider approval of a contract agreement with Hakanson Anderson Associates, Inc. for City engineering services. This engagement is proposed to commence upon execution of a services agreement, and all new engineering projects will be directed to Hakanson Anderson Associates, Inc. The City will separately engage WSB to provide ongoing planning services and temporary engineering services to close out open projects in the City. That contract will be presented for approval at a future meeting.

Supporting Information

- Hakanson Anderson Associates, Inc Engineering Contract