



**MINUTES
CITY COUNCIL MEETING
July 21, 2026**

CALL TO ORDER

The meeting was called to order at 6:30 pm.

Present: Mayor: Charlie Miner; Council: Jahn Dyvik, Deirdre Kvale, and Todd Newcomer

Staff Present: City Administrator: Amanda Nowezki; and City Clerk/Zoning Administrator: Jeanette Moeller

Absent: Council: Mike Feldmann (with prior notice)

PLEDGE OF ALLEGIANCE

MAYOR'S COMMENTS – LONG LAKE NEWS, MEETING REVIEW, AND UPDATES

Mayor Miner noted that the Council just finished a Work Session in which they received an introduction of a civil engineering firm. He stated that it has been very hot in the area lately and there was another beach closure. He reminded residents that Buckhorn Day was Saturday, July 25, 2026 at Nelson Lakeside Park from 12:00 p.m. to 10:00 p.m.

APPROVE AGENDA

A motion was made by Dyvik, seconded by Newcomer, to approve the agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

Gretchen Cashmore, 303 Lakeview Avenue – Ms. Cashmore stated that she did not want to have curb and gutter installed on their roadway and she would just like to see it be paved. She explained that their neighborhood is quaint and small, and she expressed concerns about potential assessment costs to the area homeowners as many of them are over age 65. She indicated that she would rather the City stop the semi-trucks from coming down their road because they are cutting the corners very tight, and if there was curb and gutter, she believed there would be damage and she wondered who would end up paying for it.

Bryan Miller, 295 Lakeview Avenue – Mr. Miller shared examples in the past of very large equipment that had been using Lakeview Avenue during construction projects. He recalled having taken photos that he'd presented to the previous City Administrator, and he agreed with Ms. Cashmore that the corner was getting crushed by the large trucks and heavy machinery using it. He noted that there used to be a weight restriction sign in the area, but it has disappeared.

City Clerk Moeller mentioned that the City has seasonally posted road restriction signs throughout the City but she was not familiar with there being one erected year-round in the area Mr. Miller was referring to.

Mr. Miller invited the Council to come do a walking tour of Lakeview Avenue.

Council and staff discussed various ways to address streets being damaged during construction projects.

CONSENT AGENDA

The Consent Agenda consisted of the following:

- A. Approve Minutes of July 7, 2026 City Council Meeting
- B. Approve Vendor Claims and Payroll
- C. Adopt Resolution No. 2026-33 Approving a Wage Step Increase for Public Works Maintenance Worker I Jason Kieper

*A motion was made by Dyvik, seconded by Newcomer, to approve the Consent Agenda, as presented.
Ayes: all.*

REGULAR BUSINESS

A. Shoreline Fire Department 2027 Operating Budget and Capital Improvement Plan (CIP)

City Administrator Nowezki gave a brief overview of the Shoreline Fire Department Operating Committee's work in preparing the 2027 budget and CIP, which was approved by the Shoreline Fire Department Board on July 8. She informed Council that per the funding formula, the City's contribution to the Shoreline Fire Department would be 14.285% and the City's total cash contribution would be \$215,505. She pointed out that the Fire Facility Capital Improvement Plan had been included in the packet, but stressed that it was provided only for informational purposes.

Mayor Miner had noticed that the salaries of the full-time employees were decreasing by about 14% and the part-time employees were increasing by 43%. He asked if staff had any insight into that.

Nowezki replied that when the original budget was created, it included a full-time Fire Marshal that they did not hire and that would be changed to a part-time position. The change for part-time employees for paid on call would be the duty crews.

Councilmember Dyvik mentioned that the Fire Department had experienced more calls to date than they have ever had, which would also factor into those numbers.

Nowezki agreed that the calls have increased, which she expected to continue.

Mayor Miner asked about vehicle capital plans and if there was anything noteworthy included in the information provided.

Nowezki reflected that she and Operating Committee member Axelson wanted to make sure that they didn't go into the negative in the outyears. She added that there could be further vehicle changes and gave the example of possibly having the opportunity to share a ladder truck or reserve vehicles with another jurisdiction, which could save money in the future.

Councilmember Dyvik stated that the Capital Improvement Plan will be an evolving document.

Councilmembers asked questions and discussed details from the budget and CIP plans.

Councilmember Dyvik inquired whether the City has had any conversations with the City of Medina since the Shoreline Fire Department had settled in. He recalled that at one time they'd indicated they may be interested in becoming a contract city, but not a member of the Joint Powers Agreement.

Nowezki offered to reach out to their City Administrator and discuss it with them.

A motion was made by Miner, seconded by Kvale, to approve the 2027 Shoreline Fire Department Operating Budget and Capital Improvement Plan as presented. Ayes: all.

B. Receive 2nd Quarter 2026 Revenues and Expenditures

Nowezki introduced the City's 2nd Quarter 2026 Revenues and Expenditures report. She explained that though typically the review and acceptance of the report would have been included on the Consent Agenda, she'd scheduled the discussion as a regular agenda item in order to review areas where funds were currently slightly over budget for expenses at this point. She reviewed some of the general contributing factors that included remitting the deposit for the ADA accessible doors for City Hall; property insurance premiums for Fire Station 1; repairs needed for the Public Works fleet; completion of DOT inspections; repairs and upkeep of City parks/equipment; and removal of ash trees throughout the City. She noted that for the Enterprise Funds, water use has decreased from last year and engineering fees have increased.

A motion was made by Miner, seconded by Dyvik, to receive the 2nd Quarter 2026 Revenues and Expenditures as of June 30, 2026 as presented. Ayes: all.

C. Authorize Staff to Advertise for a Full-Time Public Works Lead Maintenance Worker Position

Nowezki reported on staff's proposal for the City to reestablish the Public Works Lead Maintenance Worker position. The position would be hourly versus salaried and she touched on some of the responsibilities this position would have. Public Works Director Diercks was consulted regarding the proposal to post for a Lead Maintenance Worker and was extremely supportive.

Mayor Miner asked if the City had any internal candidates that would be eligible to apply for the position.

Nowezki confirmed that there would not be any internal candidates who would be qualified to apply.

Moeller added that one of the reasons she felt reestablishing the Public Works Lead Maintenance Worker position would be important was that the City currently only has one staff person with water and sewer licensure, Public Works background, and experience. She gave the example of the City having an emergency at the same time that one staff person may have an emergency, and indicated that the Lead Maintenance Worker position would provide backup and support for Public Works and the City.

A motion was made by Kvale, seconded by Newcomer, to amend the 2026 Salary Pay Plan to reestablish a salary range for the Public Works Lead Maintenance Worker position; approve the updated description for the position, dated July 16, 2026; and to authorize staff to advertise and solicit applications for the position. Ayes: all.

D. Approve City Council Meeting Schedule Changes, Establish Long Lake Canvassing Board Meeting

Moeller shared details on the upcoming general election dates and the need to reschedule the November Council meetings. Staff recommended that the Council meetings for November 3, 2026 be rescheduled to November 10, 2026; the November 17, 2026 meeting be rescheduled for November 24, 2026; and that a Canvassing Board meeting be scheduled for November 10, 2026 to canvass the City's municipal election results.

A motion was made by Dyvik, seconded by Miner, to schedule a meeting of the Long Lake Canvassing Board for Tuesday, November 10, 2026 beginning at 6:15 pm; and to reschedule the Tuesday, November 3 and November 17, 2026 City Council meetings to Tuesday, November 10 and Tuesday, November 24, 2026 beginning at 6:30 pm. Ayes: all.

OTHER BUSINESS

Fire Relief Association Meeting - Councilmember Dyvik attended a Fire Relief Association meeting yesterday in place of Councilmember Feldmann at which they had discussed bringing a request to the Board for an increase to their annual pension benefit level payout.

MCWD Meeting - Mayor Miner mentioned that staff, along with him and Councilmember Dyvik, would be meeting with the Minnehaha Creek Watershed District next week.

Neighbor City Water Outage – Mayor Miner observed that the City of Maple Plain had a significant water outage a few weeks ago and asked staff to review what had gone wrong for them in order to help ensure that those same things could not happen in Long Lake.

Hanging Flower Baskets - Councilmember Kvale mentioned that the hanging baskets and flowers all look really nice as you drive through town.

Administrator Updates - Nowezki indicated that she and Moeller would have a table at Buckhorn Days this year. She also thanked the Public Works Department and Moeller for ordering and getting the America 250 flags up so quickly.

City Clerk Updates - Moeller reported that she had been busy behind the scenes preparing for an update to the City's agendas and meeting management software, and she is expecting the first meeting packets through the new system will be for the first meeting in September. She added that the candidate filing period for running for City office remains open and thus far, there had been one filing for Mayor and one filing for Council, and encouraged others interested to file before the July 28 deadline.

Xcel Energy Outage Information - Councilmember Kvale suggested staff share information the City had received from Xcel Energy related to the history and frequency of power outages. Moeller stated that Xcel Energy had an area engineer review the outage history for a variety of properties, which had ultimately resulted in noteworthy data. After completing their review, Xcel Energy had responded to staff with outage history information and indicated that they have some repairs in mind and ways to segregate certain areas as ways to help improve the situation. She indicated that she would be able to communicate information to residents once staff has more concrete plans from Xcel.

August Events - Mayor Miner outlined some of the things happening during the first week of August, including the invitation-only pinning ceremony for the Fire Department, Night to Unite, and the rescheduled Council meeting. He asked how many official Night to Unite participants have signed up. Moeller replied that she was unsure of the current party count because all the applications were being sent to the Wayzata Police Department. With regard to the pinning ceremony, Nowezki clarified that although the communication had previously been that attendees did not need to RSVP for the event, but she had since been advised that an RSVP would now be appreciated. She also pointed out that Corn Days and the parade would be happening the first week of August and asked which Councilmembers planned to attend and walk in the parade. Mayor and Council indicated their interest in participating in the parade by a show of hands. Councilmember Dyvik noted that he would like to see the Fire Board at the parade as a unit, but he would also like to see the full Council there as well.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 7:48 pm.

Respectfully submitted,

Amanda Nowezki
City Administrator