



City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606

Long Lake, MN 55356

MEETING DATE / September 3, 2024

SUBJECT: Approve City Council Meeting Schedule Changes, Establish Long Lake Canvassing Board Meeting

Prepared By: Jeanette Moeller, City Clerk

Report Date: 8/27/2024

Recommended City Council Action

Staff recommends the following:

1. Motion to amend the start time for the Tuesday, October 1, 2024 City Council meeting to begin at 5:30 pm.
2. Motion to schedule a meeting of the Long Lake Canvassing Board for Tuesday, November 12, 2024 beginning at 6:15 pm; and to reschedule the Tuesday, November 5 and Tuesday November 19, 2024 City Council meetings to be held on Tuesday, November 12 and Tuesday, November 26 beginning at 6:30 pm.

Overview / Background

1. On the same evening as the City Council's regularly scheduled October 1 meeting, the League of Women Voters is sponsoring a candidate forum for Orono's Mayoral and Council member candidates beginning at 7:00 pm in the Orono City Council Chambers. Additionally, a vice presidential candidate debate will be taking place that night. Council members have expressed an interest in witnessing one or both events live; therefore, staff is recommending the Council consider a motion to move the October 1 meeting start time up an hour to begin at 5:30 pm. Accordingly, staff will be planning for a light meeting agenda with limited business, and will post a quorum notice to allow City Council members to attend the Orono Candidate Forum if desired.
2. The 2024 Minnesota State General Election will take place on Tuesday, November 5. Additionally, the City will be having a municipal election in conjunction with the State General Election to elect the offices of Mayor and Council Member (two seats). The City Council will need to meet as the Long Lake Canvassing Board between three and ten days after the General Election, or between November 8 and November 15, in order to canvass the City's local election results (Minn. Stat. 205.185, subd. 3). Also, the regularly scheduled November 5 City Council meeting must be rescheduled to an alternate date due to the State General Election taking place on that day.

Staff is recommending that a meeting of the City Council as the Long Lake Canvassing Board be scheduled for Tuesday, November 12, 2024 at 6:15 pm. Also, staff recommends that the Tuesday, November 5 and Tuesday, November 19 City Council meetings be rescheduled to take place on Tuesday, November 12 and Tuesday, November 26 beginning at 6:30 pm.

Supporting Information

- None