



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / February 17, 2026

SUBJECT: Appointment of Human Resources Subcommittee Members

Prepared By: Jeanette Moeller, City Clerk

Report Date: 2/9/2026

Recommended City Council Action

Staff recommends the following:

Motion to appoint Councilmember _____, Councilmember _____, the City Administrator, and the City Clerk to the Human Resources Subcommittee for 2026.

Overview / Background

In 2025, the City Council established a new Human Resources Subcommittee consisting of two City Councilmembers (Councilmembers Feldmann and Newcomer) and two full-time staff members. Recognizing that the subcommittee only met briefly on one occasion, staff did not suggest Council include the Human Resources Subcommittee on the list of 2026 appointments to be made at the City Council's January 6 organizational meeting.

With a draft of an updated employee handbook nearly complete, staff would welcome reactivation of the Human Resources Subcommittee by appointing members to participate in reviewing and finalizing the new handbook document. Additionally, the subcommittee may be tasked with making recommendations to Council on personnel matters; working cooperatively on human resources related updates and projects; and reviewing whether staff wage adjustments may be warranted in the future.

Staff recommends that two City Councilmembers, the City Administrator, and the City Clerk be appointed to the Human Resources Subcommittee, with meetings to be called on an as-needed basis.