



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606

Long Lake, MN 55356

MEETING DATE / December 17, 2024

SUBJECT: Six-Month Performance Evaluation for Public Works Maintenance Worker I
Michael Decker and Resolution Approving a Wage Step Increase

Prepared By: Scott Weske, City Administrator

Report Date: 12/11/2024

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2024-62 approving a wage step increase for Public Works Maintenance Worker I Michael Decker from Step 1 to Step 2 of the Salary Pay Plan due to having a satisfactory performance review.

Overview / Background

All Public Works employees hired by the City of Long Lake are hired as probationary employees and serve a 12-month probationary period. Performance of Public Works Maintenance Worker positions is evaluated by the Public Works Director and reviewed by the City Administrator at the six month and one year anniversary of the employee. Then, recommendation is made to the City Council as to whether or not the employee's performance is satisfactory and if any adjustments should be made to their compensation or other benefits.

Mr. Decker was appointed to the position of Public Works Maintenance Worker I on June 18, 2024 and subsequently began his employment on June 19, 2024. Staff finds Mr. Decker's performance to be acceptable at this time and would recommend the City Council ratify the Public Works Director and City Administrator's finding that he has earned a satisfactory evaluation. Staff also recommends Mr. Decker receive a one-step wage increase from Step 1 to Step 2.

Supporting Information

- Resolution No. 2024-62
- Personnel Action Form