

#	arc	dit from 2024 event
		FOR OFFICE USE ONLY Amount Due: \$
		Date Paid: [] Check # [] Credit Card [] Cash Receipt #
and		Deposit Required? [] Yes, Check # [] No

EONO LAKE Phone / 952.	4/3.6961		Deposit Required? [] Yes, Check #
 REVIEW PAGE 3 for the application submittal ch 	Special Event Permit applice	ration fee schedule and	[] No
Complete this permit application must be	ation form and submit to City I accompanied by all exhibits re	-lall at least 45 days prior to quested to be considered comp	the event start date. Diete.
Event Name	Nowball O	Den	Α
Describe Location or Area of C	ity Where Event Will Take Plac	e on the ice No	
# of Participants Expected to A	ttend Event Approx	280 A+ A +1	ine
# of Participants Expected to A Describe Any Participation/Entr	y Fees to be Charged # 33	Jours particip	aut donAtion
Event Dates/Times Propose			
	** List all Event Da	tes/Times Below **	
Day of Week	Date	Start Time	End Time
SATURDAY	2-1-25	8 Am	5PM
Event Type (CHECK ALL THAT API [] Parade [] Festival [] Other, Explain		ting Event [] Block Party	[] Private Party
Event Includes (CHECK ALL THA [] Liquor Service	d Service [] Bingo/Raffle ns/Runners [] Bicycles	es [] Live Music	ehicles, # Expected
Will Parking for Event Exceed C	ROM AREA PROPERTY OWNERS	ALLOWING USE OF THEIR PROPE	RTY FOR PARKING IS ATTACHED
Traffic Control Personnel Provid Delineation Equipment (Barrica			Whom LIDNS
Street(s) to be Closed (A MAP	SHOWING THE SPECIFIC ROUTE OR	AREA TO BE CLOSED MUST BE ATT.	ACHED)

Site Map and Detailed Description of Event Required

A DETAILED SITE MAP OF THE EVENT AREA AND DETAILED EVENT DESCRIPTION NARRATIVE <u>MUST BOTH</u> <u>BE ATTACHED</u> TO THIS APPLICATION. The Site Map should show locations of food and beverage vendors (noting controlled entry to any alcoholic beverage service areas), where activities will be taking place, and where any temporary infrastructure such as tents or bandstand facilities will be installed.

	ent aming the City of Long Lake as an ad late. Amount of insurance required		tted at least 10 days
Name of Insurance Carrier	Ace American	Policy Number 140	0648914495
	ager, or Director (Person Respon		
Full Name Noge	v Addus	Daytime Phone	7-360-1709
Alternate Phone	Email Addres	ss rogerice, adams	
Street Address // 30	Unlow Will circ	le	
City, State, Zip Wy	LAIDE, MN 53	356	No. 1974 - Norman and State of the State of Communication of the State
Organization Information	on a		
Organization Name	PROND LIONS		
Mailing Address PO	30X65		
_	Mee MN 5535	56	
	160-1709 F		
and agents from any and al applicant's Special Event as X Signature of Applicant		g reasonable attorneys' fees, in a	nny way related to the
	**** FOR CITY USI	F ONI V ****	
APPLICATION SUBMITTED	WAS: [Complete With Exhibits		ed
Review by Department I	lead or Designee		/ /
[/] Public Works	Reviewed By Sp/9m	Date	1/14/2025
Fire Department	Reviewed By /// H / S) Date	1/15/2025
Police Department	Reviewed By	Date	1114/2025
Special Event Permit Approv	red By		OR AUTHORIZED DESIGNEE)
Date Approved		PERMIT #	52025-02
Conditions of Permit App Permit Conditions Detai Permit Conditions Listed	led in Attached Letter Dated//	14/2025	



January 14, 2025

Roger Adams Orono Lions Club PO Box 65 Long Lake, MN 55356

RE: SPECIAL EVENT PERMIT CONDITIONS, PERMIT #S2025-01

Snowball Open 2025

Saturday, February 1, 2025 / 8:00 am - 5:00 pm (Tee Times = 10:00 am - 12:00 noon)

Dear Event Organizer/Permit Holder:

Your application for a Special Event Permit for the Orono Lions Club's 'Snowball Open 2025' is hereby approved, subject to the conditions listed below. The Wayzata Police Department and its officers, acting on behalf of the City of Long Lake, are empowered to revoke this Special Event Permit at any time for any safety concerns that are not immediately resolved by the permit holder or a representative of the permit holder. This revocation shall cause the immediate cancellation of the event originally authorized by this Permit.

[]	The Long Lake Fire Department and Wayzata Police Department, acting on behalf of the City of Long Lake, may impose additional conditions to this Permit by email correspondence as needed, or may revoke this Permit for failure to adhere to conditions of Permit issuance.
[]	Proof of approval from the Hennepin County Sheriff's Water Patrol for the on-ice golf tournament and any other Snowball Open activities utilizing Long Lake must be submitted to the City Clerk at least 5 days prior to the start of the event.
[]	It is the responsibility of the permit holder to take into consideration the weather, ice conditions and ice thickness in advance of the event date. If any adverse conditions exist that would jeopardize the participants or the staff, the sponsor must cancel this event (or relocate it to a land-based site) and notify the Hennepin County Sheriff's Water Patrol and City staff.
[]	The Snowball Open plan is for the event to be hosted on Birch's on the Lake restaurant property, and on-ice on Long Lake in the vicinity of the restaurant; with the Nelson Lakeside Park parking lot to be utilized for auxiliary off-site event parking only.

SPECIAL EVENT PERMIT CONDITIONS, PERMIT #S2025-01

Snowball Open 2025

Saturday, February 1, 2025 / 8:00 am - 5:00 pm (Tee Times = 10:00 am - 12:00 noon) Page 2 of 2

[]	Parking on County Road 112 is prohibited. Event organizer is required to post "no event parking" temporary signage at the access road to Union Cemetery and at the entrance to the Glenmoor Lane residential neighborhood prior to the start of the event. Failure to post the required signage may result in permit revocation.
[]	Written permission (may be submitted by email) from property or business owner(s) for any additional off-site parking locations must be submitted to the City Clerk at least 5 days prior to the start date of the event. It is a requirement of this Permit that shuttling service be available between the event site at Birch's on the Lake and any designated off-site parking locations. Shuttling service is not required from the Nelson Lakeside Park parking location, as staff is aware event attendees using that parking are walking across the lake ice to the event site.
[]	The permit holder and Orono Lions Club sponsoring organization are responsible for any traffic control needed during the event.
[]	The Long Lake Fire Department will require an inspection of any portable heating devices to be used for the event, if applicable.
[]	Cleanup of any event related debris or refuse left on Long Lake must be completed within 2 days of the end of the event. Any trees brought out to the ice for the event are requested to be removed from the lake within 1 week of the end of the event, and in all circumstances must be removed while practicable prior to significant melting of lake ice.
[]	A Certificate of General Liability Insurance must be submitted to the City Clerk at least 5 days prior to the start date of the event.
	ase be advised that by acceptance of Special Event Permit #S2025-01, the permit holder, on behalf of

any and all organizations and private persons, grants authority to operate under the Special Event Permit, and agrees to indemnify and hold harmless the City of Long Lake from all claims arising from said event. The permit holder, all organizations and private persons exercising authority under this Permit, do waive and release all claims against the City of Long Lake, its officers or employees for any damage to person or property arising from the exercise of privileges granted by this Permit and agrees to hold harmless the City of Long Lake, its employees and officers from any such claim.

Thank you in advance for your cooperation, and best wishes for a successful event.

Sincerely,

Jeanette Moeller

City Clerk



Orono Lions Snowball Open

February 1st 2025 10:00 am to 2:00 pm 38th Annual











TEE BOX / REGISTRATION TENT SPONSORSHIP FORM

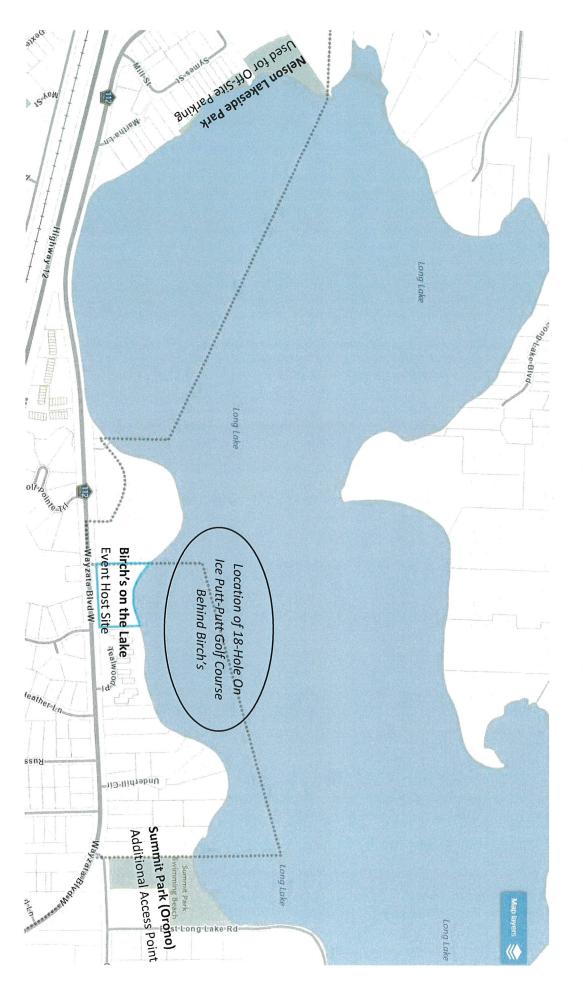
Company Name:		Date:				
Address:						
City:	State:	Zip:				
Contact Person:	P1	hone:				
Email Address:						
As you may already know, the Snowball Open is the primary fun support the various community projects sponsored by the Lions. system, funding special requests for our partners in pub	The projects range from	support for the students in our fine school				
Donation for Sponsoring a TEE BOX is \$250.00. This includes: 4 Sponsor Passes, 10x10 Tent with 3 sides, Table, 2 Chairs, fire pit & wood. You will have a great opportunity to promote your business and meet every player who attends. The Event starts at 10am. Last tee time 2pm. Please stay set up until the last group of golfers finishes. Allow enough time to set up your decorations before 9:30 am. You can access the lake by Summit Beach. Your assigned tent will have a tee box marker with your name on it. Firewood will be supplied all day. Your staff will need an Official Snowball Button to be on the ice. If you need help, Ask any Lion Member. Check Box Sign me up for a Tee Box Sponsor: Enclosed \$250.00						
Donation for Sponsoring the REGISTRATION TENT is \$300.00. Bonus Value \$350.00 golf tickets plus Free Advertising Dollars to promote your company name. This includes: 10 Golf Passes for "Green Fee's" to Golf the Event. You can hand them out to Family, Friends, Co-Workers, or Clients. Plus "YOUR COMPANY NAME" on Poster in Registration Tent						
Check Box Sign me up for	a Tent Sponsor: I	Enclosed \$300.00				

Contact any Lion Member for more information or contact:

Roger Adams c: 763-360-1709 Bradley Hansen c: 612-965-0153 Scott Stabeck c: 612-747-5863

Snowball Open – Event Map

tee boxes. Tee boxes or the registration tent may be sponsored by businesses/organizations. Tee boxes feature purchase, or \$35.00 if registering the day of the event. 10' x 10' tents are placed on ice in various locations for Groups/participants register for tee times scheduled between 10:00 am and 2:00 pm to play an on ice 18-hole putt putt style golf course using tennis balls on the frozen lake. Fee for attendees is \$25 for online advance a variety of food, beverages, fire pits, activities, and prizes.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 12/11/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to

C	ne terms and conditions of the policy ertificate holder in lieu of such endor	, cer sem	tain p ent(s)	olicies may require an e	ndorse	ement. A sta	tement on th	is certificate do	es not c	onfer	rights to the
PRODUCER				CONTACT Bryan Adams							
D	SP Insurance Services, Inc.				PHONE		0-316-6705		FAX (A/C, No):	847	7-934-6186
	900 E. Golf Rd., Ste. 225				E-MAIL ADDRE	lioncolu	bs@dspins.	com	(AC, 140).		0010100
	chaumburg, IL 60173							DING COVERAGE	***************************************	Marian Marian Marian	NAIC#
**********		PIP WEEK PRINCIPLE	HV:MOS VIIIOS NEW		INSURI	ERA: ACE A	merican Insur	ance Company			22667
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	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A						E.L. EACH ACCIDEN		s	
	(Mandatory in NH) If ves, describe under	,,,,						E.L. DISEASE - EA E	MPLOYEE	\$	Annual Confession of State of Confession of
	DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLI	CYLIMIT	\$	
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) Provisions of the policy apply to the named insureds participation in the following activity during the policy period shown above: 02-01-2025											
***	owball Open										
	Hennepin County Sherriff's Water Patrol										
IS II	ncluded as an Additional Insured(s), but only walligence of said additional insured.	ith res	spect t	o General Liability arising out of	f the iss	uance of permit	(s) to the Insure	d shown above and	not out o	f the so	e
	OVISIONS OF THE POLICY DO NOTAPPLY	TO T	HE SAI	LE OR SERVING OF ALCOHO	LIC BE\	/ERAGES					
CERTIFICATE HOLDER CANCELLATION						BELLEVILLE OF THE PROPERTY OF THE PARTY OF T					
City of Long Lake				nerowa daya (Assumpto)	Mariety Abd Hongroden By Leven Gelen Confession	MANAGEMENTAL PROPERTY OF THE STREET OF THE STREET	THE RESIDENCE OF THE PROPERTY		THE REPORT OF THE PARTY OF THE	et et lieu miralionaux e de l'Antient (marient au set et de l'antient en	
450 Virginia Ave PO Box 606 LONG LAKE Minnesota 55356				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.							
				AUTHORIZED REPRESENTATIVE Say							



HENNEPIN COUNTY SHERIFF'S OFFICE

WATER PATROL UNIT 4141 SHORELINE DRIVE SPRING PARK, MN 55384 PHONE: 612-596-9880

sheriff.waterpatrol@hennepin.us

SPECIAL EVENT PERMIT APPLICATION

THE FOLLOWING INFORMATION IS NECESSARY TO INSURE THE PROPER AND ACCURATE ISSUANCE OF YOUR PERMIT. PLEASE COMPLETE THIS FORM IN ITS ENTIRETY AND RETURN THE FORM TO OUR OFFICE AT LEAST 30 DAYS PRIOR TO YOUR EVENT VIA EMAIL OR STANDARD MAIL.

PLEASE PRINT OR TYPE Orono Lions Snowball Open NAME OF EVENT: February 1st, 2025 DATE(S) OF EVENT: TIME(S) OF EVENT: 8AM to 5PM EVENT LOCATION & ADDRESS: (Include a diagram for larger events.) On the frozen lake in the area north of Birchs Supperclub WAS THIS EVENT HELD LAST YEAR: YES NO SPONSORING ORGANIZATION: Orono Lions CONTACT PERSON: Roger Adams DOB: 07/04/1956 DL# T450-203-011-509 ____ _{EMAIL:} roger.w.adams@mchsi.com ADDRESS. 1130 Underhill Circle, Long Lake, MN 55356 PHONE (MOBILE): 763-360-1709 PHONE (WORK): N/A EVENT WEB ADDRESS: Oronolions.org PROPOSED EVENT ACTIVITIES: Golfing on the frozen lake with tennis balls PROPOSED PARKING LOCATION: Birchs, the Cemetery, and Nelson Park in Long Lake PRIZES TO BE ISSUED: None WILL ALCOHOLIC BEVERAGES BE SOLD? YES IF YES, WHAT TYPE OF FOODS: WILL FOOD BE SOLD? YES! | NO!

WHAT (IF ANY) STRUCTURES DO YOU INTEND TO PLACE ON THE WATER/ICE?

Temporary 10x10 ezup style shelters

ESTIMATED	ATTENDANCE:	(# OF PARTICIP	ANTS) 200	(# OF SPECTAT	ORS)
FISHING TO TO ENTER	OURNAMENTS MUST THE WATER:	PROVIDE THE NU	JMBER OF BC	OATS THAT WILL	BE ALLOWED
WHAT EXTI	RA/UNUSUAL HAZARI ED TO THE EVENT AR	D TO PARTICIPAN EA? <u>All activities on</u>	NTS OR NON- the ice are inhe	-PARTICIPANTS erently risky	WILL BE
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WOULD YO	OU LIKE WATER PATRO	L DEPUTIES/VSD	TO BE AT YO	OUR EVENT? YES	NO
IF YES, WATER P	PATROL DEPUTIES AND/OR VSI	PATROL BOATS DO NO	OT COUNT AS A SA	FETY BOAT IF REQUIRE	Di
IF YES, HOV LOCATION?	V MANY DEPUTIES DO ?	YOU RECOMMI	END, WHY AN	ND WHAT SPECI	FIC TIME AND
PLEASE NO	TE: IN ORDER TO BE G S GIVEN WITH YOUR A	RANTED A PERMAPPLICATION MU	IT FOR YOUI IST BE FOLLO	R EVENT, THE SP WED!	ECIFIC
12-11-7	T 1 ag///	111 0	W. Adams	Treasur	en
DATE	APPLICANTS SIGNATURE &	PRINTED NAME	п	TLE	

^{*} The application must be signed.

^{**} The named Organization shall, upon request by HCSO, submit applicable documentation (articles, bylaws, resolutions, or ordinances) that confirm the signatory's authority to sign and bind Organization as set forth herein.



HENNEPIN COUNTY SHERIFF'S OFFICE WATER PATROL UNIT

SPECIAL EVENT LIABILITY RELEASE

This is a legally binding instrument and the provisions herein are subject to enforcement in court. Consultation with legal counsel is strongly recommended prior to signing this document.

The Organization indicated below (may hereinafter be referred to as "Organization"), agrees that it shall ensure that every participant in the Spowball Open (event) on 1 (date) shall execute a written agreement acknowledging and agreeing with, at least, the following (i) that Organization is responsible for administering, managing, directing, sponsoring and over-seeing the Tocal (event); (ii) that Colf on the Interview with Toral of describe nature of event) may be an inherently dangerous activity; and (iii) that the participant has actual knowledge of the particular risk or danger associated therewith.

Organization shall defend, indemnify and hold free and harmless the County of Hennepin, its present and former officials, officers, agents, volunteers and employees from any and all liability, assertions of liability, claims, causes of action, judgments, damages, losses, costs or expenses, including reasonable attorney's fees, which in any manner arise or be alleged to arise directly or indirectly from any and all activities connected directly or proximately with the event(s) referenced in the accompanying special event permit application filed on behalf of said Organization.

ISSUANCE OF A PERMIT UNDER MINNESOTA STATUTES §86B.121 DOES NOT MAKE HENNEPIN COUNTY LIABLE FOR ANY INJURY OCCURING AT THE EVENT. The undersigned forever relinquishes and effectively waives any and all rights, defenses and claims whatsoever assertable by the Organization in any action by the County of Hennepin to enforce the provisions herein.

The undersigned attests that he/she fully understands the above and declares that he/she is authorized to legally bind Organization to the provisions herein. The Organization shall, upon request by HCSO, submit applicable documentation (articles, bylaws, resolutions or ordinances) that confirm the signatory's authority to sign and bind Organization as set forth herein. Please PRINT or TYPE

bind Organization as set forth herein. Piea:	SE PRINT OF TYPE		
Organization Name (must match application): -	Orono	LIONS	
PO BOX 65	Long laice	MA	55356
Address	City	State	ZIP
Contact Person: Rog cv	Adams	Treas	urer
Print Name	. /	, _n Ti	tle
Signature of above contact person:	ay & A	dr	
!!! Mu st be notarized!!!			
N WITNESS WHEREOF, the undersigned volunt DECLIMBER , DODY	tarily sets his/her han Notary Signatur <u>e:</u>	d this 11-1h	day of
	Notary Stamp:		M. MOELLER lic-Minnesota kpires Jan. 31, 2028