



**CITY OF LONG LAKE
PLANNING COMMISSION MEETING MINUTES
March 31, 2026**

CALL TO ORDER

The meeting was called to order by Chair Pro-Tempore Goodsell at 6:28 pm.

Present: Chair Pro-Tempore: Lori Goodsell; Commissioners: Travis Michels, Virginia See, Anita Secord, and Judd Axelson; City Clerk: Jeanette Moeller; City Council Liaison: Deirdre Kvale

Absent: None

ADMINISTER OATH OF OFFICE TO NEW COMMISSIONER / WELCOME & INTRODUCTIONS

City Clerk Moeller administered the Oath of office to new Planning Commission member, Travis Michels.

Commissioner Michels introduced himself to the Commission and shared a bit about his background.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVE AGENDA

Commissioner Secord moved to approve the agenda as presented. Commissioner See seconded. Ayes: all.

OPEN CORRESPONDENCE

No one appeared to address the Planning Commission during Open Correspondence.

REGULAR BUSINESS

A. Recommendation for Appointment of Planning Commission Chair and Chair Pro-Tempore Positions for 2026

A motion was made by Commissioner Goodsell, seconded by Commissioner See, to recommend the appointment of Commission member Axelson to the position of Planning Commission Chair for 2026. Ayes: all.

A motion was made by Commissioner See, seconded by Secord, to recommend the appointment of Commission member Goodsell to the position of Planning Commission Chair Pro-Tempore for 2026. Ayes: all.

Commissioner Axelson began officiating the meeting as Chair.

B. Approve Minutes of May 13, 2025 Planning Commission Meeting

A motion was made by Commissioner See, seconded by Commissioner Secord, to approve the minutes of the May 13, 2025 Planning Commission meeting. Ayes: all.

OTHER BUSINESS

Regulation of E-Bike Use - Chair Axelson raised the question of whether the City would be considering enforcement measures regarding e-bike safety. Moeller responded that she believed statutory provisions had been adopted to govern e-bike use that may yet be modified. She agreed with the Commission that perhaps issuing an advisory on e-bike rules would be warranted.

City Hall Staffing Changes – Council Liaison Kvale and City Clerk Moeller provided an update on staffing changes that had occurred at City Hall and in the Public Works Department over the past few months.

Looking Ahead, Next Meeting – City Clerk Moeller gave the Commission a preview of an expected zoning text amendment application likely to be on an upcoming agenda with regard to a request to add Commercial Kennels as an allowable use in the I-1 Industrial zoning district. Commercial Kennels are currently a permitted use in the I-2 Industrial district.

Investing in Infrastructure – Council Liaison Kvale noted that Administrator Nowezki had made a priority of establishing a capital improvement plan to allow for investing in the City's infrastructure, with a goal of undertaking a sewer lining project and street improvement projects. Moeller added that staff's hope is to start placing a focus back on investing in Long Lake. Council Liaison Kvale, Moeller, and Commissioner Axelson shared positive comments on Administrator Nowezki's performance in her new role.

ADJOURN

A motion was made by Goodsell, seconded by See, to adjourn the meeting at 7:13 pm.

Respectfully submitted,
Jeanette Moeller
City Clerk