



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606

Long Lake, MN 55356

MEETING DATE / December 19, 2023

SUBJECT: Special Event Permit Request for the 2024 Snowball Open

Prepared By: Jeanette Moeller, City Clerk

Report Date: 12/13/2023

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2023-56 approving issuance of Special Event Permit #S2023-14 for the Orono Lions Club's Snowball Open to be held February 3, 2024, and to authorize the Hennepin County Sheriff's Office Water Patrol Unit to permit the event.

Overview / Background

The Orono Lions Club is requesting a Special Event Permit to sponsor their annual Snowball Open fundraiser on Saturday, February 3, 2024. The event is comprised of an on-ice 18-hole putt-putt style golf course on Long Lake with participants using tennis balls to play, and prizes or food booths at holes are present if sponsored. Proceeds from the event annually benefit local organizations; including supporting the RED Lion reading program (encourages first grade students to "read every day" in the month of February), assisting senior citizens in local food shelves, and more.

The Orono Lions Club is again proposing to host the Snowball Open based on the Birch's on the Lake restaurant property and on Long Lake in the vicinity of the restaurant, also using Orono's Summit Beach as an access point. They have requested use of the Nelson Lakeside Park parking lot to allow for an auxiliary parking site only, and have applied for a Special Event Permit that would allow the Orono Lions Club use of Nelson Lakeside Park for event parking purposes. Please note that the Orono Lions Club has also made application to Hennepin County Sheriff's Office (HCSO) Water Patrol for the required Special Event Permit from their office.

Staff recommends approval of this application contingent on receipt of documentation and satisfaction of conditions as specified in the attached Special Event Permit.

Please Note: *Should weather conditions not allow for the development of safe lake ice for the event, staff will update the Council on any event plan changes that could occur.*

Supporting Information

- Resolution No. 2023-46
- Special Event Application accompanied by permit approval letter dated December 12, 2023
- Event map and flyer
- Copy of HCSO Water Patrol Permit application