



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / December 19, 2023

SUBJECT: Adoption of 2024 City Fee Schedule

Prepared By: Jeanette Moeller, City Clerk

Report Date: 12/14/2023

Recommended City Council Action

Staff recommends the following:

Motion to approve Ordinance No. 2023-05 adopting the 2024 Fee Schedule for the City of Long Lake, and to direct staff to publish a summary ordinance.

Overview / Background

The fees charged for City goods and services are reviewed annually by City staff to ensure that the fees charged reflect the actual value of the goods and services provided. Fees are also compared with those charged by neighboring cities for similar services. City staff reviewed the fees charged in 2023 and is recommending no adjustments to the City's fee schedule for 2024 at this time. Generally, permitting fees remain comparable to those charged by neighbor and area cities.

- **Note: Utility Rates** – The attached fee schedule includes the most current utility billing rates and new monthly billing schedule as adopted by Resolution of the City Council at the October 3, 2023 meeting. The rate schedule approving Resolution included an annual operating increase of 4% per year for all utility rates; however, staff will be prepared to review the impact of that annual rate change with the Council at the end of 2024 prior to automatic inclusion in the following year's (2025) fee schedule.
- **Note: MCES SAC Fees (No Change)** – Metropolitan Council Environmental Services (MCES) establishes their Service Availability Charge (SAC) on an annual basis. This is a fee that the City collects through building permits on behalf of the Metropolitan Council and remits directly to MCES. The Metropolitan Council did not adopt an increase in its SAC unit fee for 2024, thus the SAC fee will remain unchanged from the 2014 - 2023 rate of \$2,485 per unit.

Supporting Information

- Ordinance No. 2023-05 and Summary Ordinance for Publication
- 2024 City Fee Schedule