



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / January 6, 2026

SUBJECT: Appointment of Jason Kieper to the Position of Full-Time Public Works Maintenance Worker I

Prepared By: Sean Diercks, Public Works Director / JM

Report Date: 12/22/2025

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2026-03 appointing Jason Kieper to the position of full-time Public Works Maintenance Worker I for the City of Long Lake.

Overview / Background

An interview panel comprised of City Administrator Nowezki, Public Works Director Diercks, and City Clerk Moeller met on Monday, December 8, 2025 to interview candidate Jason Kieper for a full time Public Works Maintenance Worker I position. The interview process included a question and answer period, followed by a basic Public Works skills assessment consisting of skid loader operation and minor welding. Subsequently, Public Works Director Diercks met with Mr. Kieper in a second two-hour technical interview on Wednesday, December 10 during which Mr. Kieper received a tour of the community and of City facilities. Following both interviews, the interview panel collectively agreed upon terms for extending a conditional offer of employment to Mr. Kieper pending a successful background check as performed by the Wayzata Police Department, and City Council approval.

Mr. Kieper was previously employed as a subcontractor for a builder/remodeler company for the past 10 years. In addition to his extensive remodeling and plumbing work, he also has a background in snow removal and landscaping. He holds the Minnesota Commercial Driver's License required for a Maintenance Worker I, and is seeking employment in a position that will offer reliability and consistency, along with an opportunity for growth. Staff finds Mr. Kieper to be well-qualified for a Maintenance Worker I position.

The attached offer letter was extended to and accepted by Mr. Kieper, contingent on receiving a successful background check, and upon City Council approval. Mr. Kieper is currently working to finish a few contracting jobs before he begins his employment; therefore, per his signed offer letter, Mr. Kieper's start date will be sometime between January 15 and (no later than) February 2, 2026.

Supporting Information

- Resolution No. 2026-03
- Employment offer letter to Jason Kieper dated December 17, 2025