



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / April 15, 2025

SUBJECT: Review City Council Code of Conduct Policy

Prepared By: Jeanette Moeller, City Clerk

Report Date: 4/8/2025

Recommended City Council Action

Staff recommends the following:

Option A - Motion to adopt the City Council Code of Conduct Policy as presented.

Option B - Motion to adopt the City Council Code of Conduct Policy with the following amendments (please summarize any amendments/revisions).

Option C – Provide direction to staff on requested content changes, and defer adoption to an upcoming meeting pending completion of a revised draft.

Overview / Background

Minnesota cities have embraced a growing trend of adopting a Code of Conduct for their City Councils in order to:

- Foster transparency, trust, and confidence in local government;
- Highlight relevant state laws (for example, Open Meeting Law) and statutes that govern the roles of elected officials;
- Identify best practices to help set the tone for Council member professionalism in both public and private interactions;
- Establish guidelines to improve collaboration and maintain a positive, respectful culture at City Hall and at Council meetings; and
- To provide a tool to assist in the orientation process for newly elected City Council members.

As a draft ordinance amending Chapter 2 (Administration) of the City's Code of Ordinances to include general City Council operating guidelines is in progress, this is an opportune time for the Long Lake City Council to consider also adopting a Code of Conduct that could ultimately be cross-referenced in the Code update. Staff reviewed and researched a number of area cities' Code of Conduct or Code of Ethics documents, and has prepared the attached 'City Council Code of Conduct Policy' for the Council's review and consideration.

Supporting Information

- City Council Code of Conduct Policy