



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / April 2, 2024

SUBJECT: Approval of a Salary Step Increase for Fire Chief Michael Heiland

Prepared By: Scott Weske, City Administrator

Report Date: 3/18/2024

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2024-14 approving a salary step increase for Fire Chief Michael Heiland recognizing that he has received a satisfactory evaluation of his annual review from the City Administrator; and approving changing Heiland's salary to Step 8 from Step 7 of the 2024 Salary Plan effective March 27, 2024.

Overview / Background

Mr. Heiland was appointed to the position of Fire Chief on March 21, 2023, and subsequently began his employment on March 27, 2023. Staff is pleased with Mr. Heiland's performance and would recommend the City Council ratify the City Administrator's finding that he has earned a satisfactory evaluation. Staff also recommends Mr. Heiland receive a one-step salary increase from Step 7 to Step 8.

Supporting Information

- Resolution No. 2024-14
- Personnel Action Form