



October 14, 2024

Mr. Scott Weske  
City Administrator  
City of Long Lake  
450 Virginia Avenue  
Long Lake, MN 55356

Re: 2023 Pavement Rehabilitation Project  
WSB Project No. 021815-000

Dear Mr. Weske:

Please find enclosed with this letter Final Pay Voucher 3 for the above referenced project in the amount of \$4,513.89. The final payment represents the final quantities and release of the remaining retainage for the construction contract. The final quantities have been reviewed and agreed upon by the contractor and WSB. Following processing, please keep one copy of the documents for the City's records and return two copies to our office. One of the copies will be forwarded to the contractor and the second will be placed in our files.

Also enclosed with this letter is the following documentation required for closure of the project.

- Final Lien Waivers from Valley Paving and its sub-contractors.
- Certified IC-134's from Valley Paving and its sub-contractors demonstrating with withholding of required State income taxes.
- Consent from Surety to Final Payment certification.
- A two (2) year Maintenance Bond
- A Contractor Affidavit certifying that all of Valley Paving's costs for the project are paid in full.

The final payment for the City of Long Lake 2023 Pavement Rehabilitation Project will be considered at the November 12, 2024, City Council meeting. Approval of Final Pay Voucher 3, and receipt of the documents outlined above will represent final acceptance of the improvements and the contract for the project will be closed. WSB recommends approval of Final Pay Voucher 3 to Valley Paving in the amount of \$4,513.89.

If you have any questions regarding this matter, please contact me at 612.523.7374.

Sincerely,  
WSB

A handwritten signature in black ink, appearing to read "Jeff Oliver", is written over a light blue horizontal line.

Jeff Oliver PE  
City Engineer