



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606

Long Lake, MN 55356

MEETING DATE / June 3, 2025

SUBJECT: Supplemental Agreement for Professional Services - 2025 Street Improvement Project Scope Changes

Prepared By: Sean Diercks, Public Works Director

Report Date: 5/28/2025

Recommended City Council Action

Staff recommends the following:

Motion to approve the Supplemental Agreement dated May 27, 2025 to WSB's Professional Services Agreement for scope changes on the 2025 Street Improvement Project, and to authorize the Mayor and City Administrator to execute the Supplemental Agreement.

Overview / Background

Throughout the design and completion of the 2025 Street Improvement Project, the scope of the project was expanded as requested by City staff to include the following:

- ADA improvement design for pedestrian ramp
- Cross-sections and corridor design
- Storm sewer design
- Additional survey needs to support design of the pedestrian ramp and the street

The expanded scope of services incurred additional charges of **\$10,000**.

Staff is recommending that the City Council approve the Supplemental Agreement dated May 27, 2025 from WSB authorizing an additional \$10,000.00 in engineering fees for the 2025 Street Improvement Project.

Supporting Information

- City Engineer's scope revisions letter requesting a Supplemental Agreement for Professional Services dated May 27, 2025