



November 25, 2025

Dear «NAME_TO_USE»,

After over 110 years of serving our community, our Long Lake Fire Department will be remodeled under a Joint Powers Agreement enacted between the cities of Long Lake and Orono. The Joint Powers Agreement, approved in October 2025, established our cities' new 'Shoreline Fire Department' which will begin operations and be in service effective January 1, 2026.

The intent of this letter is to serve as a 30-day written notice that your Part-Time Firefighter position with the City of Long Lake will end effective December 31, 2025.

We extend our sincere appreciation and gratitude to you, and to all of our firefighters, for your dedicated service to our community; and for your patience and support during the transition ahead.

Should you have any questions, please don't hesitate to contact me at 952-473-6961 x3.

Best wishes,

Amanda Nowezki
City Administrator