



**MINUTES
CITY COUNCIL WORK SESSION
November 21, 2023**

CALL TO ORDER

The meeting was called to order at 5:30 pm.

Present: Mayor: Charlie Miner; Council: Deirdre Kvale, Mike Feldmann, Jahn Dyvik, and Gina Joyce (arrived at 5:35 pm)

Staff Present: City Administrator: Scott Weske; Public Works Director: Sean Diercks; and City Clerk: Jeanette Moeller

Absent: None

APPROVE AGENDA

A motion was made by Dyvik, seconded by Feldmann, to approve the agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

BUSINESS ITEMS

Discussion of Public Works Office Area and Potential LMCC Improvements

Jim Lundberg, LMCC Operations Manager, provided a review of past discussions related to the future of the LMCC, including the survey that they conducted related to the trend in cord cutting and the impact of that on funding for LMCC operations. He indicated that the LMCC would like to discuss with the Council the possibility of utilizing some space in the Public Works building for an office for their organization after they sell their existing building. He reported that they have already received an offer for their building from the owner of the nearby boat storage warehouse located in Spring Park, and his Cable Commission had directed him to further explore the possibility of moving operations into Long Lake. He reviewed a snapshot of LMCC financial information and available funds for transitioning, and reviewed the bids he had obtained from a contractor to refurbish the space. He noted that they did find some mold within the windows which will require some remediation. He confirmed that the LMCC is willing to spend between \$50,000 and \$70,000 to refurbish an office area in the building; however, they do have some 'wants' or requests that they would like to present to the City including leasing the space for five to seven years, beginning construction on the space in January/February of 2024, begin moving into the space on May 1 with rent to commence on June 1, 2024, and for Long Lake to install new windows during the construction process due to the seal and mold issues that have been found.

Council and staff discussed the anticipated cost to replace the windows and whether there may be other windows in the building that have the same problem and should be replaced.

Mr. Lundberg pointed out that because the mold situation with the windows is a pre-existing condition, the LMCC would like to ask that the City address remediation of the mold.

The Council discussed mold remediation work, getting a second opinion and quote regarding what was found, what work would need to be done, and what labor may be able to be done by City staff as a possible way to decrease some of the labor costs for LMCC.

Mr. Lundberg added that the LMCC would also like to have some dedicated parking in front of the building; to relocate their existing sign from the old building to the Public Works building by their door; to use Long Lake City Hall facilities as the backdrop for some of their programming; to use the Council Chambers for their quarterly Commission meetings; and to have an indoor parking area for their production truck.

The Council discussed the various LMCC requests, potential timelines, and getting additional quotes for the necessary work.

Mr. Lundberg stated that the LMCC has appreciated Long Lake's support and commented that he looked forward to continuing the conversation about the possible use of the Public Works space for LMCC operations.

OTHER BUSINESS

New Website Update – City Clerk Moeller shared an early preview of the new City website in development and noted that it is still a work in progress.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 6:25 pm.

Respectfully submitted,

Scott Weske
City Administrator