



**MINUTES  
CITY COUNCIL SPECIAL MEETING  
December 12, 2023**

**CALL TO ORDER**

The special meeting was called to order at 5:02 pm.

**Present:** Mayor: Charlie Miner; Council: Deirdre Kvale, Mike Feldmann, Jahn Dyvik, and Gina Joyce

**Staff Present:** City Administrator: Scott Weske; City Attorney: John Thames; and Public Works Director: Sean Diercks

**Absent:** None

**APPROVE AGENDA**

*A motion was made by Miner, seconded by Feldmann, to approve the agenda as presented. Ayes: all.*

**BUSINESS ITEMS**

**Closed Session to Discuss the Performance of a Public Works Maintenance Worker**

*A motion was made by Kvale, seconded by Joyce, to move into a Closed Session pursuant to MN Stat. 13D.05, subd 3(a) to discuss the performance of a Public Works Maintenance Worker. Ayes: all.*

*A motion was made by Dyvik, seconded by Kvale, to end the Closed Session and move back into an open meeting. Ayes: all.*

*A motion was made by Kvale, seconded by Miner, to separate from City employment with Matthew Menard effective December 13, 2023 because he is unable to fulfill all of the obligations set forth in his employment contract. Ayes: all.*

The Council discussed possible ways to advertise for the current openings in the Public Works Department and various details regarding the open positions.

City Attorney Thames summarized that the City Council had met in a Closed Session meeting held pursuant to MN Stat. 13D.05, subd 3(a) to discuss the performance of a Public Works Maintenance Worker, which resulted in the employment action the Council had just taken.

**ADJOURN**

*Hearing no objection, Mayor Miner adjourned the special meeting by general consent at 5:28 pm.*

Respectfully submitted,

Scott Weske  
City Administrator