



City of Long Lake Policy Regarding Mobile Food Unit(s) and Food Cart(s) on City Owned Property

Date of Adoption: March 19, 2024

Policy Revised:

I. Purpose

The City of Long Lake sets forth the following rules and regulations for Mobile Food Unit and Food Cart operation, including food trucks, on City owned property. For the purpose of this policy, a Mobile Food Unit is defined as a food and beverage service establishment that is a vehicle mounted unit, either motorized or trailered, operating no more than 21 days annually at any one place. A Food Cart means a food and beverage service establishment that is a nonmotorized vehicle self-propelled by the operator. This policy applies to individual MFU or Food Cart applications to occupy City owned property only, and is not applicable to Special Events of which MFUs and/or Food Carts are one component of the overall event plan.

II. Procedure / Policy

- a. **Permit/Fee Requirements.** An MFU or Food Cart owner/operator may make application to the City of Long Lake for a Special Event Permit to allow operation at a City owned property for no more than 21 dates in a calendar year. In addition to the Special Event Permit fee, an MFU or Food Cart owner/operator will be required to pay a \$25.00 per date site occupation fee in advance of the start of any permitted operations.

A Special Event Permit application must be accompanied by a copy of the MFU or Food Cart's Minnesota Department of Health and/or Minnesota Department of Agriculture license, Hennepin County license, and a copy of the operator's Certificate of Insurance with the City of Long Lake listed as an additional insured.

The City Council authorizes Special Event Permit applications solely for individual MFUs or Food Carts on City property to be approved administratively by the City Clerk; however, applicants must allow for up to two weeks for processing. No more than three MFUs and Food Carts in combination will be permitted and authorized to operate at the City's property located at 1905 Wayzata Boulevard W at any one time. All other City owned properties will be limited to no more than two MFUs and Food Carts permitted and authorized to operate at any one time.

- b. **Performance Standards.** An MFU owner/operator is subject to the following performance standards:
1. The MFU or Food Cart must be licensed by the Minnesota Department of Health, Minnesota Department of Agriculture, and the Hennepin County Public Health Department as required under Minnesota State law. Licenses must be visibly displayed at all times while in operation.
 2. All State Fire Code requirements applicable to MFUs or Food Carts must be met at all times. Permitted units may be subject to inspections by the City's Building Official or Fire Chief.
 3. MFUs or Food Carts on City property may only conduct sales between the hours of 7:00 am and 9:00 pm.
 4. The owner/operator of the MFU or Food Cart shall be responsible for the conduct of their employees and agents while in operation.
 5. No alcoholic beverages may be sold or consumed on City property.
 6. Waste generated by the MFU or Food Cart must be transported off of the City owned property and disposed of in accordance with all Federal, State, and City of Long Lake regulations. The owner/operator must provide trash receptacles for customers' use and keep the site in a neat and orderly fashion, free from litter, refuse, debris, junk or other waste which results in offensive odors or unsightly conditions. Neither grey water, wastewater, nor any other substance, may be deposited into City stormwater drains or onto the ground.
 7. An MFU or Food Cart is not required to obtain a sign permit from the City; however, only one sandwich board style sign is permitted per unit and may not exceed 12 square feet in size. Signage may not be permanently installed or affixed to City property. The allowed sign must *be placed on the ground* and within 15 feet of the MFU or Food Cart. The sign must not be placed in a manner that hinders passage upon any sidewalk; must not be placed upon any street; and must not obstruct any traffic sight lines.
 8. An MFU or Food Cart permitted under this Policy to occupy City owned property may not be parked in a manner to hinder passage upon any sidewalk; must not park upon any street or on any turf; may not obstruct any traffic sight lines at any time; and may not obstruct or park on any designated handicapped parking spaces or painted accessibility features. If permitted to operate in Nelson Lakeside Park, no MFU or food cart may park in the fenced boat trailer parking area along Lake Street.
 9. MFUs or Food Carts and any associated equipment must be maintained and operated in a safe, working condition at all times and in a manner which minimizes noise, exhaust and odors impacting the public and surrounding public and private properties so as not to create a public or private nuisance. The operation of any MFU or Food Cart which fails to meet the standards of safety established by the laws of the State or the City; operates in a manner that creates a threat to the health, safety and welfare of the

public; or fails to obey a lawful order of law enforcement or licensing personnel, shall be discontinued until such time as the deficiency is addressed and eliminated.

10. An MFU or Food Cart is subject to inspection by City officials and the City's public safety personnel. A failure to meet any of the requirements outlined under this Policy shall result in an immediate order to correct or cease operations by the City's public safety personnel.

- c. **MFUs or Food Carts at Special/Community Events.** This Policy does not apply to circumstances in which MFUs or Food Carts are operating as vendors and as one component of a larger community or private event on City owned property. In those situations, an event organizer's Special Event Permit must include information about the presence and location of MFUs or Food Carts as part of their event permit application to the City, and the organizer's Special Event Permit requires approval of the City Council prior to issuance by City staff. Any MFUs or Food Carts participating in a larger permitted Special Event must be licensed by the Minnesota Department of Health, Minnesota Department of Agriculture, and the Hennepin County Public Health Department as required under Minnesota State law.