

Agreement Between
The Walton County School System
And
The City of Loganville Police Department
For
The School Resource Officer Program

THIS AGREEMENT made and entered into this ___ day of ___, 2022, by and between The Walton County School System and the City of Loganville for the 2022 – 2023 school year.

WITNESSETH:

- A. The School System and the City of Loganville Police Department desire to provide Law Enforcement and related services to the public schools of Walton County; and
- B. The School System and the Police Department recognize the potential outstanding benefits of the School Resource Officer program to the citizens of Loganville, and particularly to the faculty and students of the Public School System of Walton County, GA.;
- C. It is in the best interests of the School System, the Police Department and the citizens of Loganville to continue this program.

NOW THEREFORE, in consideration of the mutual promises and covenants herein contained, the School System and the Loganville Police Department hereby agree as follows:

ARTICLE I

The School Resource Officer Program has been established in the Public School System of Walton County, GA. for each school calendar year:

ARTICLE II

Rights and Duties of the Chief

The Chief shall provide the following School Resource Officers (herein referred to as SRO) as follows:

A) Number of School Resource Officers

The Chief shall assign the following employed/certified officers to each of the following schools:

- 1 Full-time SRO to the Loganville High School
- 1 Full Time SRO to Bay Creek Elementary School

The Loganville Police Department shall assign one supervisor in the rank of Lieutenant to control, supervise and direct the School Resource Officer Program. The Loganville Police Department shall provide a educational program at the elementary school level.

1. The Chief shall assign the duties of the SRO supervisor. The supervisor's duty will include responding and assisting with serious incidents occurring on the campuses.
 - a. The SRO Supervisor will respond to and assist with serious incidents on elementary campuses where an SRO is not available.
 - b. The SRO Supervisor will be used as the primary back up to assist the SRO with serious incidents occurring on the high school campus.
 - c. The SRO Supervisor will assist the other SRO with special projects and school related criminal investigations that may require follow up of leads or contacts off campus.
 - d. The SRO Supervisor, when available, will fill in for extended absences of SRO at the high school campuses.
2. The duties of the full-time supervisor shall perform scheduled or non-scheduled visits to the high school and elementary school to perform other assigned tasks including;

- a. approving reports, providing leadership, training and direction, conducting evaluations on SROs, analyzing campus statistics and problem areas, establishing rapport with administration, traffic issues, giving monthly reports to superintendent, oversee all major functions at schools, keeping updates with juvenile court, accurate school crime reports, maintaining time cards including keeping up with overtime and compensatory time.
- b. Being available for investigations of criminal related incidents on school system employees that have students listed as the complainant/victim.
- c. Liaison with school system.

B) Regular duty hours of School Resource Officers

1. Each SRO shall be assigned to a school on a full time basis and during those hours that school is in regular session, they shall; Be on campus from ½ hour prior to the start of classes until ½ hour after classes are dismissed. During their daily tour of duty, the SRO may be off campus performing such tasks as may be required by their assignments.

The SRO may be temporarily be reassigned by the Chief of Police or his designee during school holidays and vacations, and/or during periods of law enforcement emergency.

2. Regular working hours may be adjusted on a situational basis with the consent of the SRO supervisor. These adjustments should be approved prior to being required and should be to cover scheduled school related activity requiring the presence of a law enforcement officer.

SRO will be off campus for training required by the City of Loganville Police Department and for training that is mandated by the Georgia Peace Officer Standards and Training Act.

C) Overtime hours for School Resource Officers:

1. Overtime hours for SROs that are authorized and approved by the City of Loganville Police Department shall be paid by the Police Department in accordance with the City of Loganville's established overtime policy.
2. SROs who enter into a contractual agreement with the Walton County School System for coaching duties or intramural after school programs shall be paid by the Walton County School System in accordance with Walton County School System established policies.

3. SROs who are requested to work overtime hours at their respective campuses by school administration for security, sporting events and other special projects, shall be paid by the school system in accordance with the currently established Loganville Police Department Special Duties policy.

D) Duties of School Resource Officers

1. Instructional responsibility of SROs at the Loganville High School;
 - a. SRO shall act as an instructor for specialized, short-term programs at the high school and middle school, when invited to do so by the principal or member of the faculty.
 - b. The SRO shall make available to the high school faculty and students, a variety of law enforcement related presentations.
 - c. If requested by the Health teachers, the SRO shall teach the law related portion of ADAP (Alcohol Drug Awareness Program).
2. Additional duties of the SRO;
 - a. The SRO shall coordinate all of his/her activities with the school principal and will seek permission and guidance prior to enacting any program within the school.
 - b. The SRO shall strive to develop expertise in presenting various subjects to the students. Such subjects shall include a basic understanding of the law and role of the SRO.
 - c. The SRO shall be responsible for all traffic direction at his or her respective school.
 - d. The SRO shall make himself or herself available for conferences with parents, students and faculty members in order to assist them with problems of a law enforcement or crime prevention nature.
 - e. The SRO shall assist the principal in developing plans and strategies to prevent and/or minimize situations that may occur on campus or during school sponsored events.
 - f. The SRO shall take emergency law enforcement action when required. As soon as practical, the SRO shall make the principal of the school aware of such action. At the principal's request, the SRO shall take appropriate law enforcement action against parents and unwanted guests who may appear at the school and related school

functions to the extent that the SRO may do so under the authority of the law.

- g. The SRO may assist with non-campus investigations related to runaways who attend the school to which the SRO is assigned.
- h. The SRO shall maintain a detailed weekly report of his/her duties during the operations of school hours.
- i. The SRO shall not act as a school disciplinarian. However, if the principal believes an incident in a violation of law, the principal may contact the SRO and the SRO shall then determine whether law enforcement action is appropriate. School Resource Officers are not to be used for regularly assigned lunchroom duties, hall monitors, bus or other monitoring duties. If there is a problem in one of these areas, the SRO may assist the school until the problem is solved.

ARTICLE III

Financing of the School Resource Officer Program

The Walton County School System agrees to pay \$110,000.00 as its share of the School Resource Officer Program. The contract will continue to stay open for negotiation.

Funds provided by the school system during the term of this agreement for the total amount of \$110,000.00 for the School Resource Officer services listed in this agreement shall be paid to the Loganville Police Department at the end of each school year. Upon mutual agreement by both parties, the sum may be split into two equal payments.

ARTICLE IV

Employment status of the School Resource Officer

The School System and the Loganville Police Department acknowledge that the School Resource Officer shall remain responsive to the chain of command of the Loganville Police Department.

ARTICLE V

Appointment of School Resource Officers

- A) The Loganville Police Department's Chief of Police, or his designee, shall be responsible for recruiting, interviewing and evaluating the candidates School Resource Officers.

- B) SRO applicants must meet the following requirements;
1. The SRO applicants must volunteer for possible assignment as a School Resource Officer
 2. The applicant must be a Georgia P.O.S.T. certified officer with a preferred minimum of three (3) years of law enforcement service or experience.
 3. The SRO applicant must have an Associates of Arts or Science Degree from an accredited college or the equivalent in credit hours. A Bachelor of Arts or Science degree is preferred.
- C) Additional criteria for consideration may include; knowledge, experience, training, education, appearance, attitude and communication skills.
- D) The names of applicants receiving a favorable recommendation from the Division Commander shall be forwarded to the Chief of Police who may appoint the SRO from the list of recommended candidates.
- E) Any SRO may transfer to any school when a vacancy occurs, provided;
1. The School Principal agrees with said transfer and;
 2. The Chief of Police (or his designee) agrees with transfer.

ARTICLE VI

Dismissal of School Resource Officer; Replacement

- A) In the event the principal of the school at which the SRO is assigned feels that the particular SRO is not effectively performing his or her duties and responsibilities, the principal may recommend to the Division Commander and/or the SRO supervisor that the SRO be removed from the program in his or her school and state the reason therefore in writing. The SRO Commander will immediately forward such recommendation to the Chief of Police. Within a reasonable amount of time from receipt of such recommendation, the Division Commander may meet with the SRO to mediate or resolve any problems that may exist.

At such meeting, specified members of the staff of the school at which the SRO is assigned may be required to be present. If, within a reasonable amount of time after commencement of such mediation, the problem cannot be resolved or mediated or in the event mediation is not sought by the Division Commander, the SRO may be removed from the program and replacement obtained.

- B) The Chief of Police may dismiss or reassign a SRO based upon Departmental Policy, Regulation and/or General Order, or when it is in the best interests of the citizens of the City of Loganville.
- C) In the event of resignation, dismissal or reassignment of a SRO, or in case of a long-term absence by a SRO, the police department shall provide a temporary replacement for the SRO within thirty (30) days of receiving notice of such resignation, dismissal, reassignment or absence. As soon as practical, the SRO Division commander shall recommend a permanent replacement to the Chief of Police.
- D) Transfer will not be permitted during the school year except under certain circumstances such as vacancy or promotion. SROs requesting a transfer to a new school will submit a request in writing. Transfers will be subject to approval as described in Article V, Section E.

ARTICLE VII

Good Faith

The Walton County School System and the City of Loganville Police Department, and their employees, agree to cooperate in good faith in fulfilling the terms of this agreement. Unforeseen difficulties or questions will be resolved by negotiation between the Chief of Police and the Superintendent, or their designees.

Signed:

Mayor, City of Loganville

Date

Superintendent, Walton County Schools

Date