



Goodwyn Mills Cawood

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September 29, 2026

Danny Roberts
City of Loganville
4303 Lawrenceville Road
Loganville, GA 3052

Sent via email: droberts@loganville-ga.gov

RE: Professional Services Proposal
2027 LMIG Paving and Sidewalks

Danny,

Goodwyn Mills Cawood, LLC ("GMC") and I thank you for the opportunity to provide a proposal for the 2027 LMIG Paving and Sidewalks ("Project"), in Loganville, GA ("City") with a scope and fee to provide survey and engineering design of a sidewalk and roadway resurfacing.

SCOPE OF SERVICES

The following is the list of roads within the South Fork subdivision included in the scope of work for asphalt resurfacing.

- Southfork Drive – 1,700 LF
- Georgia Circle – 3,300 LF
- Brittney Cove – 900 LF
- Kaitlyn Drive – 2,100 LF
- Ashley Lane – 650 LF
- Reese Court – 700 LF

The project will also include design of sidewalks along the north side of CS Floyd, from Logan Drive to Pecan Street.

Phase I – Design Phase

The Design Phase scope of services includes the following:

- Kickoff meeting with the City
- Site visit to the South Fork subdivision to evaluate pavement distress and develop proposed rehabilitation methods in addition to asphalt mill and inlay
- GMC will share the proposed pavement rehabilitation approach with the City
- Topographic and base map survey of CS Floyd, including right-of-way and property data
- Prepare the preliminary sidewalk layout in accordance with the parameters discussed with the City
- Following the City's approval of the preliminary layout and pavement rehabilitation scope, GMC will prepare the final construction documents. The Final Design phase scope of services could include:
 - Construction Plans
 - Cover sheet
 - Index
 - General Notes
 - Typical Sections
 - Mainline Roadway Drawings
 - Cross Sections
 - (Existing) Utility Plans
 - Signing and Marking Plans
 - Special Construction Details (if necessary)



- Construction Details
- Georgia Standards
- Erosion, Sedimentation and Pollution Control Plans

Phase II – Bidding and Construction Administration Phase

Following the City's approval of the final construction plans, the City will advertise and administer the bidding of the construction plans. The Bidding and Construction Administration Phase includes the following:

- Provide the City with a bid advertisement for advertising the construction of this Project in the City's legal organ
- Provide prospective bidders with purchased bid documents
- Respond to written questions from bidders
- Prepare addenda
- Attend the bid opening and review bids for award
- Review the qualifications of the low bidder(s)
- Provide the City with a bid recommendation letter for the lowest qualified bidder
- Provide the City with a Notice of Award to be issued to the selected bidder
- Prepare the contract documents for execution
- Attend pre-construction conference with the City and Contractor
- Prepare pre-construction conference report and distribute to City and Contractor
- Perform onsite observations during the construction process to ensure, in general, that the Contractor is conducting his work in accordance with the construction documents and to verify contractor's applications for payment
- Review Contractor's Applications for Payment and advise the City on the amounts owed to the contractor based on site observations
- Assist the City in the preparation and process of change orders due to unforeseen conditions.
- Prepare a list of items needing attention (Items to be corrected will be identified in a documented punch list)
- Assist the City with project closeout

COMPENSATION

Compensation for work performed shall be billed on a lump sum basis (see breakdown below). Once per month during the existence of this contract, GMC shall submit to the City an invoice for payment based on the percentage complete of the work performed for the Project through the invoice period.

Phase	Description	Lump-Sum Fee
Phase I	Design Phase	\$ 30,000
Phase II	Bidding and Construction Administration Phase	\$ 15,000
Total		\$ 45,000

We appreciate the opportunity to work with you, and trust our proposal is consistent with your expectations. Please feel free to contact me at your convenience to discuss the terms of this proposal and any questions or concerns you may have.

Sincerely,
GOODWYN MILLS CAWOOD, LLC

Robert Renwick, PE
Transportation

AGREED:

Signed

Printed

Date