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## Staff Report

**To:** Mayor and City Council

**Through:** Danny Roberts, City Manager

**From:** Dustin McAlpin, Facilities Director

**Date:** January 8, 2026

**Subject:** Comfort Systems proposal # P18788

### **RECOMMENDATION:**

Staff recommends that the City Council approve Comfort Systems' proposal to replace the two water-source heat pumps (WSHP) serving City Hall. The total project cost is \$33,866, which includes a 5% contingency.

### **FISCAL IMPLICATION:**

This is a budgeted expense under line item 100-1565-522204.

### **BACKGROUND:**

The existing WSHP units provide heating and cooling to City Hall offices and are essential to daily operations. Both units are more than 18 years old and have become increasingly unreliable and costly to maintain. They have recurring freon leaks, failing evaporator coils, and other age-related issues that make continued repairs impractical and not cost-effective. Replacement is necessary to ensure consistent and efficient climate control for staff and visitors.