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Staff Report

To: Mayor and City Council

Through: Danny Roberts, City Manager

From: Natalie Warnack, Finance Director

Date: December 11, 2025

Subject: Audit Required Budget Amendment Fiscal Year 2025

RECOMMENDATION:

We respectfully request that the Mayor and City Council authorize the required budget amendment for General Fund department 1565 Buildings and Ground.

FISCAL IMPLICATION:

The fiscal impact of this will be an increase to General Fund 100-1565-541000 (Property Purchase) of \$802,449. This increase will cause this departments budget to exceed its appropriations for FY 2025.

BACKGROUND:

Based on the preliminary draft audit of FY 6-30-2025 and at the suggestion of the auditor, this audit budget amendment will be required. This General Fund entry is due to property purchased in FY 2016 that has previously been recorded as assets held for resale and now need to be recorded as an asset.