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Staff Report

To: Mayor and City Council

Through: Danny Roberts, City Manager

From: Jeff Smith, Assistant City Manager

Date: September 10, 2026

SUBJECT: Change order for remodel work being done at the police department.

RECOMMENDATION: Staff recommends the City Council approve a change order to replace window sills and trim for a cost of \$800.

FISCAL IMPLICATION: Change order totaling \$800.00. Funding to come from 2019 Walton SPLOST (Public Safety) (321-3200-522204).

BACKGROUND:

This remodel project was brought before council in March and April of 2026. On April 9, 2026, the city council approved award of the project to Chris Corbin at a cost of \$137,450.70.

Requested contingency was not authorized, and any additional costs were to be brought to council.

During the renovation at the police department, wood rot was discovered in three window sills. The contractor, Chris Corbin, has offered a change order to remove and replace three window sills and trim for a total cost of \$800.00.