



CITY OF LAKE FOREST PARK

CITY COUNCIL

AGENDA COVER SHEET

Meeting Date	March 9, 2023
Originating Department	Public Works
Contact Person	Andrew Silvia
Title	Resolution 23-1885/Authorizing the Mayor to Sign Water Quality Combined Financial Assistance Agreement No. WQC-2023-LaFoED-00102 with the WA Department of Ecology for the Lake Forest Park Stormwater Management Plan.

Legislative History

- First Presentation City Council regular meeting March 9, 2023
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Attachments:

1. Resolution 23-1885/Authorizing the Mayor to Sign Water Quality Combined Financial Assistance Agreement No. WQC-2023-LaFoED-00102 with the WA Department of Ecology for the Lake Forest Park Stormwater Management Plan.
 2. WA Department of Ecology Draft Grant Agreement
 3. WA Department of Ecology Grant Award Letter dated July 1, 2022
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Executive Summary

The Department of Public Works (DPW) seeks Council authorization to execute a funding agreement with the Washington Department of Ecology ("Ecology") for support of the City's Stormwater Management Action Plan (SMAP). The SMAP is a planning document that the City is required to develop per the terms of the Western Washington Phase II Municipal Stormwater Permit ("Permit"). This agreement would provide the City with a \$90,750 grant supporting development of the SMAP itself as well as tools DPW may use to adaptively manage the SMAP during its anticipated 20-year implementation period. The grant requires a 25% local match, which would be provided in the form of SMAP development expenditures the City has already made and which are included in DPW's operating budget, i.e. no new spending is required to provide the required matching funds.

Background

In 2022, DPW sought and was awarded a \$90,750 grant from Ecology through its competitive Stormwater Financial Assistance Program (SFAP). The scope of work to be supported by the grant includes developing the SMAP report and developing City-specific project planning and delivery tools, as described further below. This scope of work was generally described in the City's professional services agreement (PSA #AG 21-046) with Parametrix, Inc., the consultant selected to assist DPW in developing the SMAP. In this PSA, DPW set the expectation that clarifying the consultant's scope of grant-supported services, and DPW's authorization to perform those services, was contingent upon DPW's receipt of a grant award and execution of a grant agreement with Ecology. DPW has since worked with the consultant and Ecology to refine the scope of mostly value-added work and negotiate the other terms of the grant agreement. If executed, the grant would offer the following benefits to DPW's SMAP development and implementation processes:

- The City's cost to develop its SMAP would be reduced by approximately \$4,000, as budgeted SMAP development expenses are eligible for use as the required local matching contribution.
- The consultant will work with DPW to develop new project planning and delivery tools intended to improve DPW's adaptive management of the SMAP during the implementation phase. These tools include:
 - A dynamic, GIS-based stormwater project opportunities map
 - A professional engineering services contract scope of work template
 - A matrix used to identify project permitting requirements

DPW supports execution of the agreement as the proposed project management tools will support implementation of the SMAP and numerous other ongoing and future DPW-led projects.

Fiscal & Policy Implications

The grant requires a local matching contribution of \$30,250, which will be provided in the form of investments the City has already made (i.e. contracted Parametrix, Inc. to perform) and which are included in DPW's approved operating budget. These matching expenditures are supported by the City's Surface Water Management fund.

Executing the grant agreement will result in the following change to expenditures made as part of DPW's PSA with Parametrix, Inc.

Execute Grant Agreement	Contract Value	Authorized Amount	City Funds	Grant Funds
No	\$339,175.33	\$249,771.89	\$249,771.89	\$0
Yes	\$339,175.33	\$336,468.89	\$245,718.89	\$90,750.00

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none"> • Adopt Resolution 	<p>The City will execute the enclosed agreement and work with its engineering consultant to complete the scope of work described therein.</p>

- No Action

The City will not execute the enclosed agreement. Performance of the work described in the agreement will be forgone.

Staff Recommendation

Review the proposed funding agreement and provide staff with any additional questions or feedback.