

City Administrator Report

City of Lake Forest Park

Date: June 25, 2026

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Tom French
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police

Theft

Officers responded to a theft in progress at Safeway. The suspect was caught and trespassed, and the stolen merchandise was returned to the store's manager.

Officers responded to the Wildwood Apt. complex for a stolen vehicle plate. No leads at this time.

Officers responded to a theft at Safeway. The suspect was caught and arrested.

Officers responded to an organized retail theft in progress at Ross. Both suspects were arrested and booked.

Officers responded to a theft in progress at Ross. The suspect was arrested.

Officers responded to a theft in progress at Safeway. The suspect stole some liquor and left before the arrival of the officers.

Officers responded to a theft in progress at Safeway. The suspect was arrested and booked into jail.

A community member advised the police that somebody had stolen the plate off his boat trailer. No leads.

Suspicious

Officers were called by Mall Security regarding two subjects arguing. The two subjects were contacted by the officers, and it was determined that one of them had an outstanding warrant. He was booked into jail.

Officers responded to several calls from community members who were concerned about a male pointing something like a gun towards drivers on Bothell Way NE. It was determined that, for unknown reasons, the subject was actually pointing his black cell phone and not a gun.

Hit & Run

Officers responded to a hit & run incident. No suspect's information.

Assist

Officers assisted a disabled person who was concerned about his mother moving to Alaska and leaving him by himself. RCR mental health professionals were contacted.

Warrants

An individual who was speeding on his electric bike was stopped by an officer. It was determined that the individual has several outstanding warrants. He was booked into jail.

Two bicyclists were riding without helmets and were stopped by an officer. It was determined that one of them had an outstanding warrant out of Kirkland. He was booked into jail.

An officer stopped a vehicle for no license plate. A police inquiry revealed that the driver had a felony warrant from the US Marshall's Office. He was booked into jail.

Domestic Violence

Officers responded to a felony domestic violence harassment call with threat to kill. The suspect was arrested and booked.

Officers responded to a DV/Order Violation in progress. The suspect acted aggressively towards the officers and was tased. He did not sustain injuries, and the officers were able to arrest him and book him into jail.

Recovered Property

Officers responded to the Woodland North Apt. complex where several credit cards and IDs were found in the woods. Officers contacted the owners of the documents.

Suspicious

Officers responded to an intoxicated subject in Whispering Willow Park. The subject was yelling and throwing things around but left before the arrival of the officers.

A community member advised the police that there was a vehicle at the end of his driveway with the driver appearing to be sleeping. Officers responded and ascertained that the subject had just used drugs. They were able to wake him up and he was checked by the fire department.

Missing Adult

Officers responded to a missing person call where an 80-year-old male with dementia had left his house. An officer found the subject in Safeway and brought him home.

Fraud

Officers responded to an attempted phone fraud where the suspect pretended to be an ICE agent. They educated the reporting party.

A community member sent some money to a person who called him on the phone pretending to be a police officer.

A community member gave money to an online group claiming to be a rental agency for apartments.

Obstructing a Peace Officer

An officer conducted a traffic stop, and the driver pretended to be his brother. An inquiry revealed that the driver had provided a false name because he had no valid license and an outstanding warrant. He also admitted of having drugs in his possession. A search warrant for the vehicle was obtained, and the subject was booked into jail.

Civil issue

Officers responded to an argument between Town Center security personnel and a couple of people who were gathering signatures for an initiative. The officers explained to both parties the laws that regulate petitioners.

Drugs

A community member advised the police of a subject in Whispering Willow Park who was smoking marijuana. The officers contacted the subject and explained the marijuana law. He understood and apologized.

Nightshift officers tried to stop a bicyclist who was riding with no helmet and no lights. He eluded the officers and ran a red light on Bothell Way NE. Eventually he was caught and arrested in front of his parents' residence. A large amount of drugs were found in his backpack. His parents complained about the arrest.

Suicide

A mentally ill person wanted to drown herself in the lake. Officers were able to detain her and send her to Connections.

Assault

Officers responded to a fight in progress between two Déjà Vu employees. Investigation in progress.

Disturbance

A subject made serious threats towards two juveniles on a bus. Officers stopped the bus and arrested the suspect.

Community Policing:

Saturday, June 6, Sgt. Benson, Ofc. Alcean, Ofc. Gouin, and Interim Chief Zanella participated in the LFP Elementary Bike Rodeo. It was a very successful event and the officers had the opportunity to interact with the children and their parents.

Saturday, June 13, Sgt. Benson, Ofc. Alcean, and Interim Chief Zanella participated in the Shoreline Fire Department Pancake Breakfast and Safety Fair in Kenmore. Kids were very excited to sit in a patrol vehicle and check the equipment, and the animal balloons were a big hit!





Lake Forest Park



Traffic Safety

Traffic Stops	134
Traffic General	18
Traffic Collision	4
DUI	1
Impound	1
Hit & Run	2
Abandoned Vehicle	2

NOTABLE VIOLATIONS:

Hit-and-run:

- Two separate incidents occurred in the Town Center parking lot. These are on private property so the PD does not file a report. One of the incidents is being reviewed for possible video of the incident.

Abrupt lane change without a turn signal: Multiple contacts made from observations of this behavior.

Excuse me, you can't park there:

- A boat and trailer were parked for over a week with expired tabs.

Collisions:

- A vehicle was traveling eastbound on NE 178th St. when they attempted to take a left turn onto Ballinger Way NE and collided with a vehicle waiting to turn left off of Ballinger Way NE to westbound NE 178th St.
- A vehicle was traveling northbound on SR522 when they collided into the rear of another vehicle that was stopped for traffic. The driver of the suspect vehicle said they were distracted by what was going on around them and did not break in time.

DUI:

- An officer observed a vehicle make an illegal U-turn then merge across three lanes of SR522 without a blinker. The officer conducted a traffic stop where they observed multiple clues that suggested a DUI. A field sobriety test was initiated, the driver faked blowing into the PBT, was arrested and booked into Lynwood jail.



Public Works

☐ **Sign Updates:** Crews installed new signs and removed outdated directional signs in several locations throughout the City, helping to keep wayfinding information accurate, consistent, and easy for residents and visitors to follow.

💧 **Drainage Improvements:** Keeping water moving where it should—crews completed targeted drainage improvements, added roadway conveyance features, stabilized shoulders, and responded to emergency drainage repairs along Bothell Way. These efforts help reduce erosion, improve stormwater flow, and protect roadway infrastructure during wet weather.

✂️ **Vegetation Management:** It's mowing season! Staff tackled daily slope mowing, maintained City Hall, Animal Acres Park, and Horizon View Park, and rented a flail mower to clear overgrown vegetation at tennis courts and other City-owned properties. Regular mowing is a time-consuming process that helps keep public spaces safe, accessible, and looking their best.

☐ **Street Sweeping:** Street sweeping crews stayed busy with daily routes to keep roads clear of debris and buildup. Routine sweeping improves roadway appearance, supports stormwater quality, and helps extend the life of pavement surfaces.

👁️ **Improving Visibility:** Visibility matters—crews cleared vegetation around traffic signs and key sightline areas citywide to improve safety for drivers, cyclists, and pedestrians. This ongoing work helps ensure important traffic controls remain visible and effective. Property owners can help by keeping the right-of-way in front of their homes clean and trimmed.

🚲 **Police Department Improvements:** A new roof was installed over the outdoor bike storage area at the Police Department, adding protection from the weather for impounded items.

🗑️ **Event Support:** Event-ready! Public Works set up the Showmobile and prepared the site for the Chief's retirement celebration, handling staging, equipment placement, and site logistics to help ensure a successful community gathering.

🌳 **Park Preparations:** Animal Acres Park received a fresh touch-up, including beautification efforts and perimeter setup to get things ready for upcoming summer events. Crews focused on landscaping, site preparation, and creating welcoming spaces for community activities.

🚶 Healthy Streets Planning: Public Works staff met with local residents to begin planning for the City's first Healthy Streets location. The collaborative effort focuses on identifying improvements that can help calm traffic, reduce vehicle speeds, and enhance safety for people walking, biking, and enjoying neighborhood streets.

🌳 Emergency Tree Response: Crews responded to a fallen tree incident on 184th Street after a tree came down onto a parked vehicle. Staff worked quickly to remove the tree, clear the roadway area, and restore safe access while coordinating with affected residents.



📐 Trail Rehabilitation Planning: Planning is underway for the Horizon View Trail Rehabilitation Project, which will remove and replace sections of failing asphalt along the trail. The project will provide a smoother, safer, and more durable walking surface while improving accessibility and extending the life of this popular community amenity.

Metro's Next Stop initiative outlines a near-term roadmap for transit investments through 2038, developed with input from jurisdictions, regional planning data, and prior consultation with cities and community partners. Key priorities identified include expanding bus service, improving speed and reliability, and enhancing safety and cleanliness, all of which will require additional funding and strengthened partnerships to achieve. In response to feedback, Metro will improve communication and data-sharing, clarify expectations, and pursue collaboration on service reliability, flexible services, rider amenities, and cleanliness, while using this work to inform upcoming updates to major transit policies by 2028. Find more information here:

[Metro's Next Stop: King County Metro moves people – Metro Matters](#)

II. Internal City Information

III. Council Information

IV. Response to Citizen and Council Comments

V. Contract Reporting

No new administratively approved contracts to report.

VI. Legislative Update

VII. Community Events

1st Annual - Listen Here! Teen Band Showcase with ShoreLake Arts!

June 27, 2026, 4:00 PM - 8:00 PM

Pfingst Animal Acres Park

Get ready for a summer night full of music, energy, and local talent! ShoreLake Arts proudly presents the 1st Annual Listen Here! Concert, a dynamic showcase of emerging and developing teen bands from across Washington State.

Craft Day at the LFP Farmer's Market

July 19, 2026, 10:00 a.m. – 2:00 p.m.

City Hall parking lot

Discover an incredible array of handmade treasures from talented local artists, artisans, and crafters – all created right here in Washington State. There's something special waiting for everyone!

VIII. Upcoming City Sponsored Events

5th Annual Safety Day & Public Works Open House

July 11, 2026, 10:00 a.m. – 12:00 p.m.

City Hall parking lots

Bring your bikes, bring your friends, and hang out with the Lake Forest Park Police Department. And for the first time ever, Public Works will be joining the Police Department for Safety Day! From games and presentations to treats and hands-on education, we've got it all 😊

IX. Meetings Calendar

Tree Board Meeting (hybrid meeting)

July 1, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom

Parks and Recreation Advisory Board Meeting (hybrid meeting)

July 7, 2026, 4:00 PM - 6:00 PM

City Hall and via Zoom

City Council Work Session (hybrid meeting)

July 9, 2026, 6:00 PM - 7:00 PM

City Hall and via Zoom

City Council Regular Meeting (hybrid meeting)

July 9, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom

Planning Commission Meeting (hybrid meeting)

July 14, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom

North King County Coalition on Homelessness

July 16, 2026, 1:00 PM - 2:30 PM

City Council Budget & Finance Committee Meeting (hybrid meeting)

July 16, 2026, 6:00 PM - 7:30 PM

City Hall and via Zoom

City Council Committee of the Whole Meeting (hybrid meeting)

July 20, 2026, 6:00 PM - 8:00 PM

City Hall and via Zoom

City Council Regular Meeting (hybrid meeting)

July 23, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom