

City Administrator Report

City of Lake Forest Park

Date: May 28, 2026

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Tom French
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department

Pack the Park 5K was a blast! It was great to see so many community members come together for a fun and energetic event. The turnout, enthusiasm, and community spirit made for a fantastic day and highlighted the strong sense of connection we have in our city. Events like this provide a great opportunity for residents to engage with one another, enjoy our parks and public spaces, and promote health and wellness in the community. Thank you to everyone who participated, volunteered, and helped make the event a success.





Chief Harden reached his 25-year work anniversary milestone and was recognized with a carved hockey puck commemorating his years of dedicated service and commitment to the profession. The recognition served as a meaningful tribute to a career marked by leadership, community service, and lasting impact for the City of Lake Forest Park.

At the May Chief's Meeting, Chief Harden was recognized alongside Chief Schwan of Issaquah and Captain Mead of the Washington State Patrol for their upcoming retirements. It was a meaningful moment to acknowledge their years of dedicated service, leadership, and commitment to public safety throughout our region.



Radar Reader Trailers

Our speed display and reader trailers have received updated city markings featuring both the Police Department and City logos. The enhancements were supported through traffic safety camera funds and help further reinforce the City's traffic safety efforts and community presence.



CHIEF HARDEN IS

Retiring



After **25** Years

OF HARD WORK & DEDICATION

YOU ARE INVITED TO CHIEF HARDEN'S RETIREMENT PARTY

FRIDAY JUNE 5 2026 6:00 TO 9:00

At Pfingst Animal Acres Park
17435 Brookside Blvd, Lake Forest Park

Live Entertainment from Justin Harden

Beer Garden Sponsored by the LFP Rotary 

Food & Drinks Available for Purchase



LAKE FOREST PARK
WASHINGTON



Lake Forest Park



Traffic Safety

Traffic Stops	205
Traffic General	194
Traffic Collision	1
DUI	0
Impound	15
Hit & Run	1
Abandoned Vehicle	0

NOTABLE VIOLATIONS:

Speed:

- 17100 blk of Ballinger Way NE – 55 and 60 in a 40mph zone
- Driver was observed to be “aggressively driving and speeding.”
- In the area of 195th and 40th PL - 36, 41, and 42 in a 25mph zone
- 55th Ave NE - 38 in a 25mph zone

Bus Lane: over 25 violations, definitely an uptick

- Driver stated they were late to work.
- Driver admitted, “Driving in the bus lane is stupid.”

Cell phone: Trend these past couple weeks is responding to a work text.

Abrupt lane change without a turn signal: Multiple contacts made from observations of this.

Next level texting and driving:

- The Officer reports, “cite cell phone in both hands, manipulating the screen of the device with both right and left thumbs. no hands on steering wheel while vehicle was in motion. not emergency "responding to work text"

Excuse me, you can't park there:

- A vehicle was left parked blocking a residential driveway. The Officer called the listed number for the registered owner but was unable to make contact. The vehicle was towed.
- Another vehicle was found parked completely on the sidewalk. The owner was contacted and moved their vehicle.
- Vehicle's registration was found expired and they were parking within 30ft of a stop sign

Helping a citizen:

- A vehicle was found disabled at the 15300blk of Bothell Way. The Sergeant on that day assisted the citizen by carefully pushing it onto the side of the roadway.

Where can I drive? Not there.

- MOPED in the bus lane, driver stated he feels safer in the bus lane because the MOPED only goes about 30mph.

Collision:

- A collision was reported at the 5700blk of Bothell Way, but when the officer got there, both subjects were gone.

If we can't read your plate...

- Driver was warned and educated about tinted plate covers.

Public Works



Keeping SR 522 to a dull roar! Public Works crews responded to reports of a loose drainage grate located in the bus lane wheel path on SR 522 making a loud racket when the bus rolled over it. The roadway surface is in the hands of WSDOT, but the city is responsible for the storm system. After setting up a safe lane closure, crews repaired and resurfaced the area to keep a lid on that stormwater grate.

Mowing, mowing, and more mowing! Public Works crews have been hard at work maintaining rights-of-way, parks, city-owned properties, and trails to keep our community looking its best. It's more than just riding a lawnmower — crews are also brush cutting, trimming back overgrowth, and clearing larger branches that can block signs or reduce driver visibility.

Illegal dumping isn't a free cleanup service. Public Works crews continue responding to illegally dumped trash and debris around the city. Please help keep our community clean by disposing of waste properly — every cleanup takes time and resources away from other important city projects.



Street sweeping does more than make roads look nice. Regular sweeping helps remove dirt, debris, and pollutants before they wash into storm drains, ditches, and streams — protecting fish, wildlife, and local waterways one sweep at a time.

Public Works Week came with pancakes! To celebrate the hard work of city crews, the Public Works Director, with help from the Finance Director, served up a pancake breakfast complete with bacon and eggs. Hard work deserves a good breakfast now and then!

Planning today for the roads of tomorrow. Engineering staff have been hard at work developing the 2027–2032 Transportation Improvement Plan by reviewing community comments, accident data, pavement conditions, ADA accessibility needs, and multimodal transportation priorities throughout the city.



Sometimes the most important work is making sure the right team gets the call. After receiving reports of malfunctioning crosswalk push buttons on SR 522, Public Works staff coordinated with WSDOT, who is responsible for managing the pedestrian crossings and SR 522, to make sure the issue was addressed and repaired quickly, helping restore safe pedestrian crossings along the corridor.

A fresh start for city facilities. The city's new janitorial contract is now in place, and Maria and Ronny have officially taken over cleaning duties at city facilities. A huge thank you goes to Public Works crews for stepping in and keeping facilities clean while the contract process was underway. We're excited to have our new janitorial team onboard and our PW staff back out in the field.

Animal Acres Park got a refresh! Public Works crews repaired and replaced damaged irrigation infrastructure to help keep park landscaping healthy and green through the summer months.

Parks are back to sipping water again. Crews repaired and restarted several park drinking fountains that had suffered damage during the winter season, helping visitors stay cool and hydrated.

Teamwork makes the parks work. In partnership with the Stewardship Foundation, Public Works crews helped remove and dispose of brush debris collected during volunteer work parties at Grace Cole and Blue Heron Parks. Community partnerships like these help keep our parks beautiful for everyone. Crews also worked with partners to place new wood chips in the landscaped areas at Animal Acres Park to help suppress weeds, retain moisture, and keep the park looking its best through the growing season.





The pothole battle continues! Crews completed pothole repairs in several locations around the city as part of the ongoing effort to keep streets safe and drivable. Fighting potholes may be a never-ending job, but Public Works will continue to show up for the battle.

Whose road is it anyway? Public Works staff recently helped a resident navigate a tricky jurisdiction puzzle involving a driveway resurfacing request. The home was located in Lake Forest Park, the access point was in King County, right near the edge of Snohomish County and adjacent to Brier. Sorting out questions like “who’s in charge here?” is all part of the job, and staff work hard to help residents find the right answers — even when the map gets complicated!

Help Public Works name the new street sweeper! Public Works will be joining this year’s Safety Day with project information, big rigs for kids to check out, and a chance for the community to help name our trusty street sweeper. Submit your name ideas, using the QR code below by July 10, 2026, and vote for the winning finalist during Safety Day on Saturday, July 11. Stop by the Public Works booth and ask us about the SR 104 Roundabout and other city projects!



II. Internal City Information

III. Council Information

IV. Response to Citizen and Council Comments

V. Contract Reporting

AG-26-014: Inline Security Fence; Small Works roster repair of fences at Animal Acres Park (\$47,560)

AG-26-019: Secure Court Solutions; court ordered secure monitoring services (previously Moon Security)

VI. Legislative Update

VII. Community Events

The Secret Gardens of Lake Forest Park Garden Tour & Market

Saturday, June 20, 2026

The Secret Gardens of Lake Forest Park Garden Tour and Market will be held on Saturday, June 20, 2026, from 9:00 AM to 3:00 PM at the Town Center at Lake Forest Park. Enjoyment for all ages!

1st Annual - Listen Here! Teen Band Showcase with ShoreLake Arts!

Saturday, June 27, 2026

Get ready for a summer night full of music, energy, and local talent! ShoreLake Arts proudly presents the 1st Annual Listen Here! Concert, a dynamic showcase of emerging and developing teen bands from across Washington State.

VIII. Upcoming City Sponsored Events

IX. Meetings Calendar

Parks and Recreation Advisory Board Meeting (hybrid meeting)

June 2, 2026, 4:00 PM - 6:00 PM

City Hall and via Zoom

Tree Board Meeting (hybrid meeting)

June 3, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom

Planning Commission Meeting (hybrid meeting)

June 9, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom

City Council Work Session (hybrid meeting)

June 11, 2026, 6:00 PM - 7:00 PM

City Hall and via Zoom

City Council Regular Meeting (hybrid meeting)

June 11, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom

North King County Coalition on Homelessness

June 18, 2026, 1:00 PM - 2:30 PM

City Council Budget & Finance Committee Meeting (hybrid meeting)

June 18, 2026, 6:00 PM - 7:30 PM

City Hall and via Zoom

City Council Committee of the Whole Meeting (hybrid meeting)

June 22, 2026, 6:00 PM - 8:00 PM

City Hall and via Zoom

City Council Regular Meeting (hybrid meeting)

June 25, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom